

MINUTES OF MEETING
FALCON TRACE COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Falcon Trace Community Development District was held Wednesday, October 19, 2016 at 6:00 p.m. at the Big Hawk Lake Recreational Center, 13600 Hawk Lake Drive, Orlando, Florida.

Present and constituting a quorum were:

Andrew Gammon
Sara Hurst
Sue Marchesi Baron
Carole Miller

Chairman
Vice Chairman
Assistant Secretary
Assistant Secretary

Also Present were:

Jason Showe
Lindsay Whelan
Alan Scheerer
David Tuel

District Manager
District Counsel by telephone
Field Operations
Head Attendant

FIRST ORDER OF BUSINESS

Roll Call

Mr. Showe called the meeting to order.

SECOND ORDER OF BUSINESS

Public Comment Period

There being none, the next item followed.

THIRD ORDER OF BUSINESS

**Approval of the Minutes of the August 19,
2016 Meeting**

<p>On MOTION by Mr. Gammon seconded by Ms. Hurst with all in favor the minutes of the August 19, 2016 meeting were approved as presented.</p>

FOURTH ORDER OF BUSINESS

**Consideration of Resolution 2017-01
Amending the Fiscal Year 2016 Budget**

Mr. Showe stated we do this once a year to true-up the budget and in this case we overspent a little in the lake maintenance for extra treatments and in general facility maintenance we did work on the backflow that broke and due to the lightning strike we had a couple thousand dollars of repairs.

On MOTION by Ms. Hurst seconded by Mr. Gammon with all in favor Resolution 2017-01 was approved.

FIFTH ORDER OF BUSINESS

**Presentation of Memorandum and
Consideration of Resolution 2017-02
Adopting Policies Related to Prompt
Payment**

Ms. Whelan stated this is a cleanup item that we are adopting in all of our Districts and it provides policies for the District’s payment of vendors. These policies are being followed at the present time but we felt it was a good idea to have them in writing for all of our Districts and to set forth what the payment schedules actually are.

On MOTION by Mr. Gammon seconded by Ms. Hurst with all in favor Resolution 2017-02 was approved

SIXTH ORDER OF BUSINESS

Discussion of Dissemination Agent

A. Acceptance of Termination of Prager & Co., LLC

Mr. Showe stated in late August that we received notice from Prager & Co. that they will no longer provide dissemination services.

On MOTION by Mr. Gammon seconded by Ms. Hurst with all in favor Prager & Co., LLC’s resignation was accepted.

B. Consideration of Proposal for Dissemination Agent

Mr. Showe stated you have a proposal from GMS to provide the dissemination agent services in the same amount as you were paying Prager & Co.

On MOTION by Mr. Gammon seconded by Ms. Baron with all in favor the agreement with GMS to provide dissemination agent services was approved.

SEVENTH ORDER OF BUSINESS

Discussion of Pool Rules

Ms. Hurst stated I know our rules are fairly vague but have there been challenges that you haven't been able to resolve?

Mr. Tuel stated not really. Some of the common issues are residents giving their card to other people and bringing in too many guests and those happen more frequent than anything else.

Mr. Gammon stated I'm against 16 and 17 year olds having a card.

Ms. Hurst stated we all have children at different ages and while my 14 year old may be very mature there may be a 17 year old who is not as mature and would cause stress not only on our staff but the rest of the people at the pool. I totally understand not creating a separate classification because that creates a lot of different concerns.

Mr. Gammon stated particularly putting different stipulations on an age group.

Ms. Baron stated if you are going to put a stipulation on a 16 year old why wouldn't that same stipulation hold true for a 40 year old? I have had complaints about 40 year old women misbehaving in this pool. Why wouldn't that stipulation hold true to her if she is the one that eggs children on to do something that is inappropriate? Why doesn't this hold true for someone like that? Does it make sense?

Ms. Hurst stated no.

Ms. Baron asked if a 16 or 18 year old can't do this then why can a 40 year old do it?

Mr. Showe stated the rules now don't create a separate class.

Ms. Baron stated when we first started talking about this weren't we saying a different rule for a 16 year old? It should be the same rule. If we are going to enforce a rule because they are underage and not with a parent, then why wouldn't someone's parent be held to the same standards?

Mr. Gammon stated that makes sense. Is there anything in our rules about breaking the rules? Is it an issue to put something in writing?

Mr. Tuel stated what we normally do if they break the rules, such as giving their card to someone else, we will void their card so they can't come in next time. When they do try to come in next time and ask why their card was voided we explain to them that they are not allowed to

do that and we will fix the card and they can come back in. We have people who just keep doing it over and over. At some point we should say three times and you are done you lose your privileges but I don't know if we can do that.

Ms. Miller asked do you do this verbally or do we say verbally plus a form that says this is your first strike or whatever?

Mr. Tuel stated we void their card the very first time and we make notes in the computer so whoever is working when that person comes in and sees the card voided, we make notes as to why we voided it.

Ms. Hurst stated it is all verbal but there is documentation for them to know the reason.

Mr. Tuel stated the problem is some people do it three, four and five times and we just keep voiding their card because that is all we can do and we end up giving it to them next time.

Ms. Hurst stated it sounds like we need to revisit the rules probably at the January meeting.

Mr. Showe stated I can circulate that a couple weeks in advance of the meeting.

Ms. Whelan stated a lot of Districts have a similar policy as to what was being described to you where the first offense is a verbal warning, the second offense is suspension and third offense results in suspension of privileges. What we like to do is have a rulemaking hearing so we have to provide 30 to 35 days notice but we have an opportunity to adopt suspension provision. I will bring that to the January meeting and we can review it along with the rules and we can adopt it at the following meeting ahead of the pool season.

Mr. Gammon stated it sounds like there are enough things that are becoming an issue to amend the rules and regulations to give staff something to fall back on.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Manager

i. Approval of Check Register

Mr. Showe stated we have checks 3449 through 3482 for \$120,210.52, August payroll for \$923.50 for a total of \$121,134.02 and Alan and I can answer any questions you may have.

On MOTION by Mr. Gammon seconded by Ms. Miller with all in favor the check register was approved.

ii. Balance Sheet and Income Statement

A copy of the balance sheet and income statement were included in the agenda package.

iii. Field Manager's Report

Mr. Scheerer gave an overview of the Field Manager's report.

NINTH ORDER OF BUSINESS

Supervisor's Requests

Mr. Gammon stated the guys are back playing football in the parking lot. Is that something that we can make them leave?

Mr. Showe stated we have no trespassing signs and an agreement with the sheriff's office.

Ms. Baron stated I know we have installed a few pet stations in our area. Is there a problem up here with pet waste that needs to be picked up?

Mr. Tuel stated most of the owners pick it up and we have a pet station out there. We could install one in this area.

Mr. Scheerer stated we will do at least two, one of each side.

Ms. Hurst stated do two or three however many you feel is appropriate.

Ms. Miranda stated some people have fences that go to the lake and they don't trim the grass on the other side.

Mr. Showe stated the only lake we take care of is at the amenity center.

Mr. Gammon stated you would have to refer that to the homeowners association.

Mr. Miranda asked what happened to the lights by the basketball court?

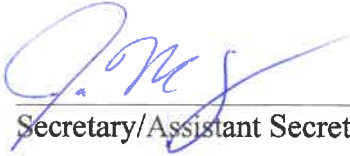
Mr. Gammon stated kids used to break into the electrical box for the lights and it cost the CDD thousands of dollars and we finally made a decision to turn the lights off. We are aware that they have Sheriff's officers policing the parks at Hunters Creek and they have their lights on but we don't have their resources. It was getting very expensive to pay for the vandalism.

TENTH ORDER OF BUSINESS

Next Meeting Date – January 18, 2017

Mr. Showe stated the next meeting will be held January 18, 2017.

On MOTION by Ms. Hurst seconded by Mr. Gammon with all in favor the meeting adjourned at 6:41 p.m.



Secretary/Assistant Secretary



Chairman/Vice Chairman