

MINUTES OF MEETING
FALCON TRACE
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Falcon Trace Community Development District was held Wednesday, January 19, 2022 at 6:00 p.m. at the Big Hawk Lake Recreational Center, 13600 Hawk Lake Drive, Orlando, Florida.

Present and constituting a quorum were:

Sara Hurst	Chairperson
Carole Miller	Vice Chairperson
Kathy Stark	Assistant Secretary
Sue Marchesi Baron	Assistant Secretary
Perry Shaikh	Assistant Secretary

Also Present were:

Jason Showe	District Manager
Mike Eckert	District Counsel by telephone
Marshall Tindell	Field Manager
Logan Smith	GMS
David Tuel	Head Pool Attendant

The following is a summary of the discussions and actions taken at the January 19, 2022 meeting. An audio copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Showe called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Public Comment Period

A resident stated there is graffiti coming in that needs to be removed.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the October 20, 2021 Meeting

On MOTION by Ms. Hurst seconded by Ms. Stark with all in favor the minutes of the October 20, 2021 meeting were approved as presented.

FOURTH ORDER OF BUSINESS

Consideration of REW Landscape Corp. Consent of Assignment Letter

Mr. Showe stated the next item is consent of assignment from REW Landscape Corp. to Down to Earth. Based on our conversation with them they are going to continue to operate as REW for about three years and don't expect to have any changes.

Mr. Eckert stated I don't have any concerns except to the extent if there is any kind of existing disputes or claims between the District and the landscaper or a personal injury case or claims that have happened since the last landscaper was there and they remain unresolved but as long as you don't have those issues, I don't have a concern with the assignment.

On MOTION by Ms. Hurst seconded by Ms. Baron with all in favor the consent of assignment letter to SSS Down to Earth Opco LLC d/b/a REW Lawn and Irrigation was approved.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2022-01 Adopting Prompt Payment Policies

Mr. Eckert stated this is administrative in nature. There were some changes to the Florida Statutes last legislative session, the main one being if the District is late in its payments to certain contractors the amount you have to pay as a penalty is 2% per month instead of 1% per month. That is a statutory change, not something you can do anything about. It is really important when we get an invoice that it is disputed correctly if there is an actual dispute because of not following the procedure would end up being twice as costly as it used to be.

On MOTION by Ms. Stark seconded by Ms. Miller with all in favor Resolution 2022-01 Adopting Prompt Payment Policies was approved.

SIXTH ORDER OF BUSINESS

Consideration of Non-Ad Valorem Assessment Administration Agreement with Orange County Property Appraiser

Mr. Showe stated next is the non-ad valorem assessment administration agreement with the Orange County Property Appraiser to collect our assessments on the tax bill.

On MOTION by Ms. Hurst seconded by Ms. Miller with all in favor the non-ad valorem assessment administration agreement with the Orange County Property Appraiser was approved.

SEVENTH ORDER OF BUSINESS

Consideration of Swim Program License Agreement with Sharks & Minnows Swim School

Mr. Showe stated next is the swim program license agreement with the Sharks & Minnows for the upcoming year. They kept the same terms, which is \$50 off all Falcon Trace residents.

Mr. Tuel stated we used 48 of the 50 vouchers which is the most we ever used since they started.

On MOTION by Ms. Hurst seconded by Ms. Baron with all in favor the license agreement with the Sharks & Minnows Swim School was approved.

EIGHTH ORDER OF BUSINESS

Ratification of Fee Agreement with Kutak Rock LLP

Mr. Showe stated based on the discussion at the last Board meeting this was signed and we are asking the Board to ratify that action.

On MOTION by Ms. Baron seconded by Ms. Miller with all in favor the fee agreement with Kutak Rock LLP was ratified.

NINTH ORDER OF BUSINESS

Discussion of Outdoor Exercise Classes at Amenity Center

Mr. Showe stated we have a request of a resident to teach an outdoor fitness class, probably in one of the grass areas on this side. I let them know they can't use the field because it is a dry retention pond. I don't know that this is something we would recommend but wanted to

bring it to the Board. We let her know that if the Board was amenable there are some terms we recommend, one would be to limit the class to specific times, she would need to provide full insurance and indemnity, she would be required to give 10% of the revenue back to the District.

Ms. Miller asked does she have any other activities with another development?

Mr. Showe responded not that I'm aware of.

Ms. Hurst stated I went on her website and it appears to be more about empowering relationships, specifically mother/daughter and becoming strong women with positive outlooks. The only thing that was of concern to me was when it said space near the pool area, if she is outside the fence, it is more amenable to me than inside the fence.

Ms. Miller asked how many people in a session and what time is she thinking about doing this?

Mr. Showe stated I wanted to see if this was something the Board would do before I got all the details.

Ms. Miller stated we have to explore a little more and that will open it up for other groups to request other things.

Ms. Baron stated she is bringing in a speaker and I don't know how the residents in the area will feel about that.

Ms. Hurst stated my concern was noise. We are all leaning towards this doesn't feel right.

Mr. Showe stated if there is no support from the Board, I will let her know that the Board was not supportive of the program at this time.

TENTH ORDER OF BUSINESS

Discussion of March Meeting Date

On MOTION by Ms. Hurst seconded by Ms. Stark with all in favor the March meeting was moved to March 9, 2022.

ELEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Manager

i. Approval of Check Register

On MOTION by Ms. Miller seconded by Ms. Stark with all in favor the check register was approved.

ii. Balance Sheet and Income Statement

A copy of the financials was included in the agenda package.

iii. Action Items List

Mr. Showe stated we are still trying to find a vendor for the fencing at the tennis court as well as the deck resurfacing and bathroom counters.

iv. Field Manager's Report

There being none, the next item followed.


TWELFTH ORDER OF BUSINESS

Supervisor's Requests

There being none,

On MOTION by Ms. Miller seconded by Ms. Stark with all in favor the meeting adjourned at 6:30 p.m.


Secretary/Assistant Secretary


Chair/Vice Chair