

**MINUTES OF MEETING
FALCON TRACE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Falcon Trace Community Development District was held Wednesday, **August 17, 2022** at 6:00 p.m. at the Big Hawk Lake Recreational Center, 13600 Hawk Lake Drive, Orlando, Florida.

Present and constituting a quorum were:

Sara Hurst	Chairperson
Carole Miller	Vice Chairperson
Kathy Stark	Assistant Secretary <i>by telephone</i>
Sue Marchesi Baron	Assistant Secretary
Perry Shaikh	Assistant Secretary

Also Present were:

Jason Showe	District Manager
Michelle Rigoni	District Counsel <i>by telephone</i>
Jared Wright	Field Operations
David Tuel	Head Pool Attendant

The following is a summary of the discussions and actions taken at the August 17, 2022 meeting. An audio copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Showe called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Public Comment Period

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the May 18, 2022 Meeting

On MOTION by Ms. Hurst seconded by Ms. Baron with all in favor the minutes of the May 18, 2022 meeting were approved as presented.

FOURTH ORDER OF BUSINESS

Public Hearing

On MOTION by Ms. Baron seconded by Ms. Stark with all in favor the public hearing was opened.

A. Consideration of Resolution 2022-04 Adopting the Fiscal Year 2023 Budget and Relating to the Annual Appropriations

Mr. Showe stated Resolution 2022-04 adopts the budget for fiscal year 2023. Behind the resolution is the proposed budget and we were able to keep the assessments level this year. The biggest change is insurance and we are seeing that in all the districts. On the maintenance side we increased all the utilities to make sure we are covered. If we don't spend those moneys, it will get transferred at the end of the year into capital reserves. We are transferring \$70,000 into the capital reserves.

The floor was opened for any public comments on the budget and there being none, the board took the following action.

On MOTION by Ms. Hurst seconded by Ms. Stark with all in favor Resolution 2022-04 Adopting the Fiscal Year 2023 Budget and Relating to the Annual Appropriations was approved.

B. Consideration of Resolution 2022-05 Imposing Special Assessments and Certifying an Assessment Roll

Mr. Showe stated attached to Resolution 2022-05 is the budget you just adopted and the assessment roll that will be sent to the Orange County tax collector.

There being no comments or questions from the public the board took the following action.

On MOTION by Ms. Baron seconded by Ms. Miller with all in favor Resolution 2022-05 Imposing Special Assessments and Certifying an Assessment Roll was approved.

On MOTION by Ms. Miller seconded by Ms. Hurst with all in favor the public hearing was closed.

FIFTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Manager

1. Approval of Check Register

On MOTION by Ms. Hurst seconded by Ms. Miller with all in favor the check register was approved.

2. Balance Sheet and Income Statement

A copy of the financials was included in the agenda package.

3. Approval of Fiscal Year 2023 Meeting Schedule

On MOTION by Ms. Miller seconded by Ms. Hurst with all in favor the fiscal year 2023 meeting schedule was approved.

4. Field Manager’s Report

Mr. Wright reviewed the field manager’s report, copy of which was included in the agenda package.

It was the consensus of the board to have staff move forward with replacing the pool house conduit prior to the next meeting.

SIXTH ORDER OF BUSINESS

Supervisor’s Requests

The board discussed the process of filling Mr. Tuel’s position to ensure a smooth transition.

SEVENTH ORDER OF BUSINESS

Next Meeting Date

Mr. Showe stated the next meeting will be held October 19, 2022 at 6:00 p.m.

EIGHTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Miller seconded by Ms. Baron with all in favor the meeting adjourned at 6:30 p.m.


Secretary/Assistant Secretary


Chairman/Vice Chairman