

**MINUTES OF MEETING
FALCON TRACE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Falcon Trace Community Development District was held Wednesday, **March 15, 2023** at 6:00 p.m. at the Big Hawk Lake Recreational Center, 13600 Hawk Lake Drive, Orlando, Florida.

Present and constituting a quorum were:

Sara Hurst	Chairperson
Carole Miller	Vice Chairperson
Kathy Stark	Assistant Secretary
Sue Marchesi Baron <i>by phone</i>	Assistant Secretary
Perry Shaikh	Assistant Secretary

Also Present were:

Jason Showe	District Manager
Michael Eckert <i>by phone</i>	District Counsel
Jarett Wright	Field Operations
Marcia Calleja	CALM

The following is a summary of the discussions and actions taken at the March 15, 2023 meeting. An audio copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Showe called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Public Comment Period

There being none, the net item followed.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the January 18, 2023 Board of Supervisors Meeting

On MOTION by Ms. Stark seconded by Ms. Miller with all in favor the minutes of the January 18, 2023 meeting were approved as presented.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2023-04 Resetting Public Hearing for the Purpose of Adopting Revised Suspension and Termination Rules

Mr. Showe stated due to a clerical error in our office we need to push the public hearing on the rules to the May meeting. This resolution resets the date of the public hearing. Also, we will provide the proposed budget at the May meeting. If there is anything you would like to see in the proposed budget, you can let us know now so we can build that in.

On MOTION by Ms. Stark seconded by Ms. Hurst with all in favor Resolution 2023-04 was approved.

FIFTH ORDER OF BUSINESS

Review of Management Contracts

A. Agreement for District Management Services with GMS

Mr. Showe stated in accordance with a request at the last meeting we included the GMS Management agreement as well as the CALM contract. Within the CALM contract is the daily checklist for all staff members.

After discussion a new item will be place on the next agenda to be prepared and provided by Mr. Sheikh.

Mr. Shaikh requested termination dates on GMS and CALM contracts and was instructed to send his comments/request so that it can be included in the next agenda for board consideration.

B. Amenity Facilities Agreement with CALM

The board took a short recess after which the meeting reconvened.

SIXTH ORDER OF BUSINESS

Consideration of Agreement Renewal with Sharks and Minnows Swim School

Mr. Showe stated the Sharks and Minnows Swim School has had a long-term relationship with the district and they are asking that their agreement be renewed for the 2023 swim season.

On MOTION by Ms. Hurst seconded by Ms. Stark with all in favor the agreement with Sharks and Minnows Swim School was renewed.

SEVENTH ORDER OF BUSINESS

Discussion of Parking Lot Sealing Proposal

Mr. Showe stated your parking lot was done in 2020 and you are at a time if you perform some maintenance, it will help extend the life. This proposal is to sealcoat the parking lot in the amount of \$5,728. If the board wants to explore this, we can obtain additional quotes.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Manager

i. Approval of Check Register

On MOTION by Ms. Miller seconded by Ms. Stark with all in favor the check register was approved.

iii. Balance Sheet and Income Statement

A copy of the financials was included in the agenda package.

C. Field Manager’s Report

i. Review of February Landscape Site Reports

Mr. Wright reviewed the field manager’s report, copy of of which was included as part of the agenda package.

ii. Consideration of Landscape Sod Enhancements Proposal from REW

Mr. Wright stated proposal #49365 is to add all the sod we are looking to add by the pool. We are going to move the border that is there to the playground area and there is a section where

the playground border is currently installed, we want to pull that out and put in a little river rock that will be held by a border. We are trying to get mulch away from any type of sidewalk. They put the super edge on the proposal, but we already have that and I am getting a reduced price.

On MOTION by Ms. Hurst seconded by Ms. Miller with all in favor staff was authorized to move forward with the sod enhancement in an amount not to exceed \$1,440.

iii. Consideration of Palm Tree Replacement Proposal from REW

Mr. Wright stated this proposal #49363 is to replace the two Washingtonians in the amount of \$6,275.

On MOTION by Ms. Hurst seconded by Ms. Stark with all in favor staff was authorized to move forward with the palm tree replacement program in an amount not to exceed \$6,500.

iv. Consideration of Access Control Upgrades Proposals from ACS

Mr. Wright stated this proposal is to install two card readers, two mag locks, two exit buttons in the amount of \$13,860.

On MOTION by Ms. Miller seconded by Ms. Hurst with all in favor the upgrades to the ACS system in the amount of \$13,860 was approved.

v. Consideration of Bathroom Remodeling Proposal from Mary & David Remodeling

This item tabled.

NINTH ORDER OF BUSINESS

Supervisor's Requests

Mr. Sheikh stated the minutes are just a brief outline.

Mr. Showe stated they are in summary form.

Mr. Sheikh stated you have a tape. Do we do an investigation or do you just do the tape out? If I get the minutes, it should be a little bit more, some of the decisions the board makes should be mentioned in there so we know who said what and when. Last meeting I asked a

question of all the board members and I asked if they would give me an idea of how we can save money in the Falcon Trace District, swimming pool operational costs and stuff like that. Each of them said no. They didn't have any other idea. We're doing fine, but the minutes don't say that. I think I disagree with that.

Mr. Showe stated we can do one of two things, it is either verbatim minutes, which is they take every word that is said and transcribe it or we can do summary minutes that you have now. I would need direction from the board.

Mr. Sheikh stated that's like saying we don't want to do anything.

Mr. Showe stated you are asking our staff to make the interpretation of what is important or what is not important.

Mr. Sheikh stated every time a board member votes, that should be reported in the minutes.

Mr. Showe stated that is reported in your summary minutes. It gives every motion and it says all in favor.

Mr. Sheikh stated you put my question in but you left my answer blank.

Mr. Showe stated every motion and every vote is captured as stated.

Mr. Sheikh stated I asked how can we save money and it was not answered.

Mr. Showe stated I answered that question and it is in the minutes. A lot of our districts have moved to iPads for the agenda packages and that way we don't have to print out a paper copy or have it delivered. We can load the agenda on them and bring them to the meeting. It was the consensus of the board to have an electronic version of the agenda package.

Ms. Miller stated we are constantly looking to reduce the amount of money we spend. Our budget is very important to this committee. Whether or not you hear it, that is up to you, but this committee has never gone without looking to reduce the overall costs, because we are homeowners and we contribute to this facility. Please do not ever say that this committee is not doing their share in order to reduce funds. You are not the only one who comes in here and always wants to have Mr. Sheikh say here is my idea. That is not the case. This committee has been here long before you and has done a monumental job in this facility and every single year this facility gets better because we are constantly looking at how to improve what we do.

Mr. Sheikh stated the individual votes should be in the minutes.

Ms. Hurst stated you want the individual board members votes to be indicated in the minutes.

Mr. Sheikh stated yes.

On MOTION by Mr. Hurst seconded by Ms. Stark with three in favor and Ms. Baron and Ms. Miller opposed all future votes will be roll call votes.

TENTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Stark seconded by Ms. Miller with all in favor the meeting adjourned.


Secretary/Assistant Secretary


Chairman/Vice Chairman