

**MINUTES OF MEETING
FALCON TRACE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Falcon Trace Community Development District was held Wednesday, **May 15, 2024** at 6:00 p.m. at the Big Hawk Lake Recreational Center, 13600 Hawk Lake Drive, Orlando, Florida.

Present and constituting a quorum were:

Sara Hurst	Chairperson
Carole Miller	Vice Chairperson
Sue Marchesi Baron	Assistant Secretary
Perry Shaikh	Assistant Secretary
Felix Kutlik	Assistant Secretary

Also Present were:

Jason Showe	District Manager
Kate John	District Counsel <i>by telephone</i>
Jarett Wright	Field Operations
Marcia Calleja	CALM

The following is a summary of the discussions and actions taken at the May 15, 2024 Falcon Trace Community Development District's regular Board of Supervisor meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Showe called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Public Comment Period

There being no comments, the next item followed.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the March 20, 2024 Meeting

Ms. Hurst moved to approve the minutes of the March 20, 2024 meeting Ms. Miller seconded the motion. The motion passed on the following roll call vote:
Ms. Hurst yes.
Ms. Miller yes.
Mr. Shaikh yes.
Mr. Kutlik yes.
Ms. Baron yes.

FOURTH ORDER OF BUSINESS

Discussion of Community Movie Night

Mr. Showe stated we have a request from a board member for the district to host a movie night. We worked with Marcia and there is a proposal in your agenda package, and it is just for staff time and equipment that is \$1,340 per night and with the license fee you are looking at approximately \$2,000 to host a movie night.

Ms. Hurst stated I was driving past a neighboring community and they had an enormous movie screen and I thought I would ask if we could do that. This would be in the fall timeframe. We only provide the movie, not concessions. I would like to know if there is any interest in doing this.

Ms. Miller stated I think we should speak to the HOA because I don't think it should be us, I think it should be a partnership.

FIFTH ORDER OF BUSINESS

Presentation of Fiscal Year 2023 Financial Audit Report

Mr. Showe stated next is your 2023 audit. In the letter to management are the items that the auditor is required to review, there were no prior year or current year findings or recommendations and it is a clean audit.

Ms. Miller moved to accept the fiscal year 2023 audit. Ms. Baron seconded the motion. The motion passed on the following roll call vote.
Ms. Hurst yes.
Ms. Miller yes.
Mr. Shaikh yes.

Mr. Kutlik yes.
 Ms. Baron yes.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Manager

i. Approval of Check Register

Ms. Hurst moved to approve the check register. Ms. Miller seconded the motion. The motion passed on the following roll call vote.
 Ms. Hurst yes.
 Ms. Miller yes.
 Mr. Shaikh yes.
 Mr. Kutlik yes.
 Ms. Baron yes.

ii. Balance Sheet and Income Statement

A copy of the financials was included in the agenda package.

iii. Presentation of Registered Voters – 1,759

A copy of the letter from the supervisor of elections indicating that there are 1,759 registered voters residing within the district was included in the agenda package.

C. Field Manager’s Report

Mr. Wright gave an overview of the field manager’s report, then presented the proposals for flooring.

Ms. Hurst moved to authorize staff to contract with All Flooring USA for new flooring in an amount not to exceed \$4,000 and Ms. Miller was appointed to select the color. Mr. Kutlik seconded the motion. The motion passed on the following roll call vote.
 Ms. Hurst yes.
 Ms. Miller yes.
 Mr. Shaikh yes.
 Mr. Kutlik yes.

Ms. Baron yes.

D. Amenity Manager’s Report

Ms. Calleja gave an overview of the amenity manager’s report, copy of which was included in the agenda package.

SEVENTH ORDER OF BUSINESS Supervisor’s Requests

There being no comments, the next item followed.


TENTH ORDER OF BUSINESS Next Meeting Date

The next scheduled meeting is July 17, 2024.

ELEVENTH ORDER OF BUSINESS Adjournment

Ms. Miller moved to adjourn the meeting at 6:52 p.m. and Ms. Hurst seconded the motion. The motion passed on the following roll call vote.
Ms. Hurst yes.
Ms. Miller yes.
Mr. Shaikh yes.
Mr. Kutlik yes.
Ms. Baron yes.


Secretary/Assistant Secretary


Chairman/Vice Chairman