

***Falcon Trace
Community Development District***

Agenda

July 17, 2024

AGENDA

Falcon Trace

Community Development District

219 East Livingston Street, Orlando, FL 32801

Phone: 407-841-5524 - Fax: 407-839-1526

July 10, 2024

Board of Supervisors
Falcon Trace
Community Development District

Dear Board Members:

The meeting of the Board of Supervisors of **Falcon Trace Community Development District** will be held **Wednesday, July 17, 2024 at 6:00 PM at the Big Hawk Lake Recreation Center, 13600 Hawk Lake Drive, Orlando, Florida**. Following is the advance agenda for the meeting:

Board of Supervisors Meeting

1. Roll Call
2. Public Comment Period
3. Approval of Minutes of the May 15, 2024 Board of Supervisors Meeting
4. Public Hearing
 - A. Consideration of Resolution 2024-03 Adopting the Fiscal Year 2025 Budget and Appropriating Funds
 - B. Consideration of Resolution 2024-04 Imposing Special Assessments and Certifying an Assessment Roll
5. Discussion of Community Movie Night
6. Staff Reports
 - A. Attorney
 - B. District Manager's Report
 - i. Approval of Check Register
 - ii. Balance Sheet and Income Statement
 - iii. Adoption of District Goals & Objectives
 - iv. Approval of Fiscal Year 2025 Meeting Schedule
 - C. Field Manager's Report
 - D. Amenity Manager Report
7. Supervisor's Requests
8. Adjournment

MINUTES

**MINUTES OF MEETING
FALCON TRACE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Falcon Trace Community Development District was held Wednesday, **May 15, 2024** at 6:00 p.m. at the Big Hawk Lake Recreational Center, 13600 Hawk Lake Drive, Orlando, Florida.

Present and constituting a quorum were:

| | |
|--------------------|---------------------|
| Sara Hurst | Chairperson |
| Carole Miller | Vice Chairperson |
| Sue Marchesi Baron | Assistant Secretary |
| Perry Shaikh | Assistant Secretary |
| Felix Kutlik | Assistant Secretary |

Also Present were:

| | |
|----------------|--------------------------------------|
| Jason Showe | District Manager |
| Kate John | District Counsel <i>by telephone</i> |
| Jarett Wright | Field Operations |
| Marcia Calleja | CALM |

The following is a summary of the discussions and actions taken at the May 15, 2024 Falcon Trace Community Development District's regular Board of Supervisor meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Showe called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Public Comment Period

There being no comments, the next item followed.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the March 20, 2024 Meeting

Ms. Hurst moved to approve the minutes of the March 20, 2024 meeting Ms. Miller seconded the motion. The motion passed on the following roll call vote:
 Ms. Hurst yes.
 Ms. Miller yes.
 Mr. Shaikh yes.
 Mr. Kutlik yes.
 Ms. Baron yes.

FOURTH ORDER OF BUSINESS

Discussion of Community Movie Night

Mr. Showe stated we have a request from a board member for the district to host a movie night. We worked with Marcia and there is a proposal in your agenda package, and it is just for staff time and equipment that is \$1,340 per night and with the license fee you are looking at approximately \$2,000 to host a movie night.

Ms. Hurst stated I was driving past a neighboring community and they had an enormous movie screen and I thought I would ask if we could do that. This would be in the fall timeframe. We only provide the movie, not concessions. I would like to know if there is any interest in doing this.

Ms. Miller stated I think we should speak to the HOA because I don't think it should be us, I think it should be a partnership.

FIFTH ORDER OF BUSINESS

Presentation of Fiscal Year 2023 Financial Audit Report

Mr. Showe stated next is your 2023 audit. In the letter to management are the items that the auditor is required to review, there were no prior year or current year findings or recommendations and it is a clean audit.

Ms. Miller moved to accept the fiscal year 2023 audit. Ms. Baron seconded the motion. The motion passed on the following roll call vote.
 Ms. Hurst yes.
 Ms. Miller yes.
 Mr. Shaikh yes.

Mr. Kutlik yes.
Ms. Baron yes.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Manager

i. Approval of Check Register

Ms. Hurst moved to approve the check register. Ms. Miller seconded the motion. The motion passed on the following roll call vote.
Ms. Hurst yes.
Ms. Miller yes.
Mr. Shaikh yes.
Mr. Kutlik yes.
Ms. Baron yes.

ii. Balance Sheet and Income Statement

A copy of the financials was included in the agenda package.

iii. Presentation of Registered Voters – 1,759

A copy of the letter from the supervisor of elections indicating that there are 1,759 registered voters residing within the district was included in the agenda package.

C. Field Manager’s Report

Mr. Wright gave an overview of the field manager’s report, then presented the proposals for flooring.

Ms. Hurst moved to authorize staff to contract with All Flooring USA for new flooring in an amount not to exceed \$4,000 and Ms. Miller was appointed to select the color. Mr. Kutlik seconded the motion. The motion passed on the following roll call vote.
Ms. Hurst yes.
Ms. Miller yes.
Mr. Shaikh yes.
Mr. Kutlik yes.

Ms. Baron yes.

D. Amenity Manager’s Report

Ms. Calleja gave an overview of the amenity manager’s report, copy of which was included in the agenda package.

SEVENTH ORDER OF BUSINESS Supervisor’s Requests

There being no comments, the next item followed.

TENTH ORDER OF BUSINESS Next Meeting Date

The next scheduled meeting is July 17, 2024.

ELEVENTH ORDER OF BUSINESS Adjournment

Ms. Miller moved to adjourn the meeting at 6:52 p.m. and Ms. Hurst seconded the motion. The motion passed on the following roll call vote.
Ms. Hurst yes.
Ms. Miller yes.
Mr. Shaikh yes.
Mr. Kutlik yes.
Ms. Baron yes.

Secretary/Assistant Secretary

Chairman/Vice Chairman

SECTION IV

SECTION A

RESOLUTION 2024-03

THE ANNUAL APPROPRIATION RESOLUTION OF THE FALCON TRACE COMMUNITY DEVELOPMENT DISTRICT (“DISTRICT”) RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025; AUTHORIZING BUDGET AMENDMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has, prior to the fifteenth (15th) day in June, 2024, submitted to the Board of Supervisors (“**Board**”) of the Falcon Trace Community Development District (“**District**”) a proposed budget (“**Proposed Budget**”) for the fiscal year beginning October 1, 2024 and ending September 30, 2025 (“**Fiscal Year 2024/2025**”), along with an explanatory and complete financial plan for each fund of the District, pursuant to the provisions of Section 190.008(2)(a), *Florida Statutes*; and

WHEREAS, at least sixty (60) days prior to the adoption of the Proposed Budget, the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), *Florida Statutes*; and

WHEREAS, the Board set a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a), *Florida Statutes*; and

WHEREAS, the District Manager posted the Proposed Budget on the District’s website at least two days before the public hearing; and

WHEREAS, Section 190.008(2)(a), *Florida Statutes*, requires that, prior to October 1st of each year, the Board, by passage of the Annual Appropriation Resolution, shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

WHEREAS, the District Manager has prepared a Proposed Budget, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE FALCON TRACE COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. BUDGET

- a. The Board has reviewed the Proposed Budget, a copy of which is on file with the office of the District Manager and at the District’s Local Records Office, and hereby approves certain amendments thereto, as shown in Section 2 below.
- b. The Proposed Budget, attached hereto as **Exhibit “A,”** as amended by the Board, is hereby adopted in accordance with the provisions of Section 190.008(2)(a), *Florida Statutes* (“**Adopted Budget**”), and incorporated herein by reference; provided, however, that the comparative figures contained in the Adopted Budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures.
- c. The Adopted Budget, as amended, shall be maintained in the office of the District Manager and at the District’s Local Records Office and identified as “The Budget for the Falcon Trace Community Development District for the Fiscal Year Ending September 30, 2025.”
- d. The Adopted Budget shall be posted by the District Manager on the District’s official website within thirty (30) days after adoption and shall remain on the website for at least two (2) years.

SECTION 2. APPROPRIATIONS

There is hereby appropriated out of the revenues of the District, for Fiscal Year 2024/2025, the sum of \$694,095 to be raised by the levy of assessments and/or otherwise, which sum is deemed by the Board to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

| | |
|-------------------------|------------------|
| TOTAL GENERAL FUND | <u>\$437,480</u> |
| CAPITAL RESERVE FUND(S) | <u>\$256,615</u> |
| TOTAL ALL FUNDS | <u>\$694,095</u> |

SECTION 3. BUDGET AMENDMENTS

Pursuant to Section 189.016, *Florida Statutes*, the District at any time within Fiscal Year 2024/2025 or within sixty (60) days following the end of the Fiscal Year 2024/2025 may amend its Adopted Budget for that fiscal year as follows:

- a. A line-item appropriation for expenditures within a fund may be decreased or increased by motion of the Board recorded in the minutes, and approving the expenditure, if the total appropriations of the fund do not increase.
- b. The District Manager or Treasurer may approve an expenditure that would increase or decrease a line-item appropriation for expenditures within a fund if the total appropriations of the fund do not increase and if either (i) the aggregate change in

the original appropriation item does not exceed the greater of \$15,000 or 15% of the original appropriation, or (ii) such expenditure is authorized by separate disbursement or spending resolution.

- c. Any other budget amendments shall be adopted by resolution and consistent with Florida law.

The District Manager or Treasurer must ensure that any amendments to the budget under paragraph c. above are posted on the District’s website within five (5) days after adoption and remain on the website for at least two (2) years.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 17th DAY OF JULY 2024.

ATTEST:

**FALCON TRACE COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

By: _____

Its: _____

Exhibit A Fiscal Year 2024/2025 Budget

Falcon Trace
Community Development District

Proposed Budget
FY 2025



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Falcon Trace
Community Development District

Proposed Budget
General Fund

| Description | Adopted Budget FY2024 | Actuals Thru 5/31/24 | Projected Next 4 Months | Projected Thru 9/30/24 | Proposed Budget FY2025 |
|-------------------------|-----------------------------|----------------------------|-------------------------------|------------------------------|------------------------------|
| REVENUES: | | | | | |
| Maintenance Assessments | \$355,855 | \$336,945 | \$18,910 | \$355,855 | \$355,855 |
| Miscellaneous Income | \$500 | \$1,130 | \$0 | \$1,130 | \$500 |
| Interest Income | \$1,500 | \$7,256 | \$0 | \$7,256 | \$1,500 |
| Carry Forward Balance | \$136,577 | \$158,315 | \$0 | \$158,315 | \$79,625 |
| TOTAL REVENUES | \$ 494,432 | \$ 503,646 | \$ 18,910 | \$ 522,556 | \$ 437,480 |

EXPENDITURES:

Administrative:

| | | | | | |
|---------------------------------|-------------------|------------------|------------------|-------------------|-------------------|
| Supervisors Fees | \$8,000 | \$3,400 | \$2,000 | \$5,400 | \$8,000 |
| FICA Expense | \$612 | \$260 | \$153 | \$413 | \$413 |
| Engineering Fees | \$1,000 | \$0 | \$333 | \$333 | \$1,000 |
| Assessment Roll | \$5,000 | \$5,000 | \$0 | \$5,000 | \$5,250 |
| Attorney Fees | \$25,000 | \$5,260 | \$5,000 | \$10,260 | \$25,000 |
| Annual Audit | \$2,950 | \$3,450 | \$0 | \$3,450 | \$2,950 |
| Management Fees | \$60,946 | \$40,631 | \$20,315 | \$60,946 | \$63,993 |
| Information Technology | \$1,458 | \$972 | \$486 | \$1,458 | \$1,530 |
| Website Maintenance | \$795 | \$530 | \$265 | \$795 | \$835 |
| Telephone | \$50 | \$0 | \$17 | \$17 | \$50 |
| Postage | \$800 | \$144 | \$200 | \$344 | \$800 |
| Printing and Binding | \$600 | \$56 | \$80 | \$136 | \$600 |
| Insurance | \$14,034 | \$13,205 | \$0 | \$13,205 | \$14,736 |
| Legal Advertising | \$2,500 | \$171 | \$833 | \$1,004 | \$2,500 |
| Contingency | \$2,000 | \$198 | \$667 | \$865 | \$2,000 |
| Property Appraiser | \$1,000 | \$0 | \$1,000 | \$1,000 | \$1,000 |
| Office Supplies | \$350 | \$440 | \$117 | \$557 | \$350 |
| Dues, Licenses, & Subscriptions | \$175 | \$175 | \$0 | \$175 | \$175 |
| TOTAL ADMINISTRATIVE | \$ 127,269 | \$ 73,891 | \$ 31,466 | \$ 105,357 | \$ 131,182 |

Falcon Trace
Community Development District

Proposed Budget
General Fund

| Description | Adopted Budget FY2024 | Actuals Thru 5/31/24 | Projected Next 4 Months | Projected Thru 9/30/24 | Proposed Budget FY2025 |
|------------------------------|-----------------------------|----------------------------|-------------------------------|------------------------------|------------------------------|
| <u>Maintenance:</u> | | | | | |
| Field Management | \$22,840 | \$15,227 | \$7,613 | \$22,840 | \$23,982 |
| Property Insurance | \$14,987 | \$14,669 | \$0 | \$14,669 | \$15,402 |
| Pool Staff Payroll | \$88,030 | \$37,004 | \$29,343 | \$66,347 | \$90,671 |
| Security | \$1,500 | \$533 | \$500 | \$1,033 | \$1,500 |
| Telephone Expense | \$3,175 | \$2,035 | \$1,058 | \$3,093 | \$3,187 |
| Electric | \$21,420 | \$12,330 | \$7,140 | \$19,470 | \$22,491 |
| Irrigation/Water | \$15,593 | \$7,356 | \$5,198 | \$12,553 | \$15,593 |
| Lake Maintenance | \$10,290 | \$5,200 | \$2,600 | \$7,800 | \$10,290 |
| Pest Control | \$683 | \$0 | \$228 | \$228 | \$683 |
| Pool Maintenance | \$33,902 | \$14,513 | \$11,301 | \$25,814 | \$34,000 |
| Grounds Maintenance | \$39,230 | \$23,106 | \$11,832 | \$34,938 | \$37,500 |
| General Facility Maintenance | \$35,000 | \$26,581 | \$8,419 | \$35,000 | \$35,000 |
| Refuse Service | \$10,000 | \$3,456 | \$3,333 | \$6,789 | \$10,000 |
| Field Contingency | \$6,000 | \$12,486 | \$10,000 | \$22,486 | \$6,000 |
| TOTAL MAINTENANCE | \$ 302,648 | \$ 174,495 | \$ 98,565 | \$ 273,060 | \$ 306,298 |

Other Sources/(Uses)

| | | | | | |
|---------------------------------------|-------------------|-------------------|---------------------|-------------------|-------------------|
| Transfer Out - Capital Reserve | \$64,514 | \$0 | \$64,514 | \$64,514 | \$0 |
| TOTAL OTHER SOURCES/(USES) | \$ 64,514 | \$ - | \$ 64,514 | \$ 64,514 | \$ - |
| TOTAL EXPENDITURES | \$ 494,432 | \$ 248,387 | \$ 194,544 | \$ 442,931 | \$ 437,480 |
| EXCESS REVENUES (EXPENDITURES) | \$ - | \$ 255,259 | \$ (175,634) | \$ 79,625 | \$ - |

| | <u>FY 24</u> | <u>FY 25</u> | <u>Increase</u> |
|-----------------------------------|------------------|------------------|-----------------|
| Net Assessments | \$355,855 | \$355,855 | \$0 |
| Add: Discounts & Collections (6%) | \$22,714 | \$22,714 | \$0 |
| Gross Assessments | <u>\$378,569</u> | <u>\$378,569</u> | <u>\$0</u> |
| Total Units | 902 | 902 | 902 |
| Gross Per Unit Assessment | <u>\$ 419.70</u> | <u>\$ 419.70</u> | <u>\$ -</u> |

**FALCON TRACE
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND BUDGET**

REVENUES:

MAINTENANCE ASSESSMENTS

The District will levy a Non-Ad Valorem assessment on all of the assessable property within the District in order to pay for the operating expenditures during the fiscal year.

MISCELLANEOUS INCOME

The District will receive income from guest fees, including rental income and pool access cards.

INTEREST INCOME

The District earns interest income on their operating accounts and other investments.

EXPENDITURES:

ADMINISTRATIVE:

SUPERVISORS FEES

The Florida Statutes allows each supervisor to be paid per meeting, for the time devoted to District business and board meetings. The amount for the fiscal year is based upon 5 supervisors attending 8 monthly meetings.

FICA EXPENSE

Represents the Employer's share of Social Security and Medicare taxes withheld from Board of Supervisors checks.

ENGINEERING FEES

Estimated cost for providing general engineering services to the District on an as needed basis as directed by the Board of Supervisors.

ASSESSMENT ROLL

The District has contracted with Governmental Management Services – Central Florida, LLC. to levy and administer the collection of a Non-Ad Valorem assessment on all assessable property within the District.

ATTORNEY FEES

The District's attorney, Kutak Rock LLP, provides general legal services to the District, e.g., attendance and preparation for monthly meetings, reviewing contracts, agreements, resolutions, etc. as directed by the Board of Supervisors and the District Manager.

ANNUAL AUDIT

The District is required by Florida Statutes to arrange for an independent audit of its financial records on an annual basis. The District's auditing firm is Grau & Associates.

MANAGEMENT FEES

The District has contracted with Governmental Management Services-Central Florida, LLC to provide Management, Accounting and Recording Secretary Services for the District. The services include, but not limited to, recording and transcription of board meetings, administrative services, budget preparation, all financial reporting, annual audits, etc.

INFORMATION TECHNOLOGY

Represents various cost of information technology for the District such as video conferencing, cloud storage and servers, positive pay implementation and programming for fraud protection, accounting software, tablets for meetings, Adobe, Microsoft Office, etc. Governmental Management Services-Central Florida, LLC, provides these services.

**FALCON TRACE
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND BUDGET**

WEBSITE MAINTENANCE

Represents the costs associated with monitoring and maintaining the District's website created in accordance with Chapter 189, Florida Statutes. These services include site performance assessments, security and firewall maintenance, updates, document uploads, hosting and domain renewals, website backups, etc. Governmental Management Services-Central Florida, LLC, provides these services.

TELEPHONE

The District incurs charges for telephone and facsimile services.

POSTAGE

Mailing of Board meeting agenda packages, overnight deliveries, checks for vendors and any other required correspondence.

PRINTING AND BINDING

Printing and binding agenda packages for board meetings, printing of computerized checks, correspondence, stationary, etc.

INSURANCE

The District's general liability and public officials' liability insurance coverage is provided by the Florida Insurance Alliance (FIA). FIA specializes in providing insurance coverage to governmental agencies.

LEGAL ADVERTISING

Advertising of monthly board meetings, public hearings, and any services that are required to be advertised for public bidding, i.e. audit services, engineering service, maintenance contracts and any other advertising that may be required.

CONTINGENCY

Represents estimated bank charges and any other miscellaneous charges that the District may incur during the fiscal year.

PROPERTY APPRAISER

Represents the fees to be paid to the Orange County Property Appraiser's office for assessment administration services.

OFFICE SUPPLIES

The District incurs charges for supplies that need to be purchased during the fiscal year, including copier and printer toner cartridges, paper, file folders, binders, pens, paper clips, and other such office supplies.

DUES, LICENSES, & SUBSCRIPTIONS

The District is required to pay an annual fee to the Department of Economic Opportunities for \$175. This is the only expense under this category for the District.

MAINTENANCE:

FIELD MANAGEMENT

Provide onsite field management of contracts for the District per the management consulting contract with Governmental Management Services - Central Florida, LLC. Services to include onsite inspections, meetings with contractors, monitoring of utility accounts, attend Board meetings and receive and respond to property owner phone calls and emails.

PROPERTY INSURANCE

The District's property insurance coverage is provided by Florida Insurance Alliance (FIA). FIA specializes in providing insurance coverage to governmental agencies.

**FALCON TRACE
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND BUDGET**

POOL STAFF PAYROLL

The District has contracted with Community Associations and Lifestyle Management, LLC, to hire and supervise pool attendants; coordinate all facility operations and be the contact point for answering questions and solving problems for residents. Account line includes staff hours for the fiscal year, all related benefits, and a contingency for projects and a pay increase.

SECURITY

This represents the cost of monthly monitoring of the security system to the recreation center.

| DESCRIPTION | MONTHLY AMOUNT | ANNUAL AMOUNT |
|--------------------|-------------------|------------------|
| SAFETOUCH | \$84 | \$1,007 |
| CONTINGENCY | | \$493 |
| | | \$1,500 |

TELEPHONE EXPENSE

This fee represents telephone and facsimile charges for the recreational facility.

| DESCRIPTION | MONTHLY AMOUNT | ANNUAL AMOUNT |
|--|-------------------|------------------|
| BRIGHTHOUSE - ACCOUNT # 0050710061-01 | \$253 | \$3,036 |
| CONTINGENCY | | \$151 |
| | | \$3,187 |

ELECTRIC

The District has electrical accounts with Duke Energy for the recreation facility and other District areas.

| DESCRIPTION | MONTHLY AMOUNT | ANNUAL AMOUNT |
|--|-------------------|------------------|
| DUKE ENERGY - ACCOUNT # 63686 18371 | \$1,785 | \$21,420 |
| CONTINGENCY | | \$1,071 |
| | | \$22,491 |

IRRIGATION/WATER

This item represents utility service costs for water and wastewater

| DESCRIPTION | MONTHLY AMOUNT | ANNUAL AMOUNT |
|---|-------------------|------------------|
| ORANGE COUNTY UTILITIES - ACCOUNT # 0038166200 | \$894 | \$10,727 |
| CONTINGENCY | | \$4,866 |
| | | \$15,593 |

LAKE MAINTENANCE

Maintenance consists of treatment of the lake edge on the pond area by the recreation center. Costs are based on estimated service costs.

| DESCRIPTION | MONTHLY AMOUNT | ANNUAL AMOUNT |
|--------------------------------|-------------------|------------------|
| AQUATIC WEED MANAGEMENT | \$650 | \$7,800 |
| ADDITIONAL TREATMENTS | | \$2,490 |
| | | \$10,290 |

**FALCON TRACE
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND BUDGET**

PEST CONTROL

Scheduled maintenance consists of monthly interior and exterior service at Big Hawk Lake recreation center.

POOL MAINTENANCE

Scheduled maintenance consists of maintaining the pool, maintaining the chlorine balance in the pool, and monthly purchase of a CO₂ tank. Unscheduled maintenance consists of shocking the pool, extra chlorine treatments, or unforeseen repairs.

| DESCRIPTION | MONTHLY AMOUNT | ANNUAL AMOUNT |
|--|-------------------|------------------|
| ROBERTS POOL SERVICE AND REPAIR INC | \$750 | \$9,000 |
| POOL MAINTENANCE & CHEMICALS | | \$12,000 |
| CONTINGENCY | | \$13,000 |
| | | \$34,000 |

GROUNDS MAINTENANCE

Scheduled maintenance consists of mowing turf, landscape maintenance, trash pickup on the common areas, and all regular landscaping maintenance activities. Unscheduled maintenance consists of repairs or replacement of damaged areas.

| DESCRIPTION | ANNUAL AMOUNT |
|---|------------------|
| BLADE RUNNERS COMMERCIAL LANDSCAPING | \$35,500 |
| IRRIGATION REPAIRS | \$2,000 |
| | \$37,500 |

GENERAL FACILITY MAINTENANCE

Scheduled maintenance consists of cleaning the recreation center, replacing light bulbs for the tennis courts, performing any necessary general maintenance, painting, electrical and plumbing repairs, and repairing any other damages.

REFUSE SERVICE

Scheduled maintenance consists of regular trash removal.

FIELD CONTINGENCY

The current year contingency represents the potential excess of unscheduled maintenance expenses not included in budget categories or not anticipated in specific line items.

OTHER SOURCES AND USES:

TRANSFER OUT - CAPITAL RESERVE

Excess funds transfer out to Capital Reserve fund.

Falcon Trace

Community Development District

Proposed Budget Capital Reserve

| Description | Adopted Budget FY2024 | Actuals Thru 5/31/24 | Projected Next 4 Months | Projected Thru 9/30/24 | Proposed Budget FY2025 |
|-----------------------------------|-----------------------------|----------------------------|-------------------------------|------------------------------|------------------------------|
| REVENUES: | | | | | |
| Interest | \$50 | \$15 | \$5 | \$20 | \$50 |
| Beginning Fund Balance | \$191,369 | \$233,334 | \$0 | \$233,334 | \$256,565 |
| TOTAL REVENUES | \$ 191,419 | \$ 233,349 | \$ 5 | \$ 233,354 | \$ 256,615 |
| EXPENDITURES: | | | | | |
| Landscape Improvements | \$15,000 | \$9,764 | \$5,236 | \$15,000 | \$15,000 |
| Parking Lot Sealing | \$6,000 | \$6,303 | \$0 | \$6,303 | \$0 |
| Flooring | \$15,000 | \$0 | \$15,000 | \$0 | \$0 |
| Painting | \$10,000 | \$0 | \$10,000 | \$10,000 | \$10,000 |
| Miscellaneous | \$10,000 | \$347 | \$9,653 | \$10,000 | \$10,000 |
| TOTAL EXPENDITURES | \$ 56,000 | \$ 16,414 | \$ 39,889 | \$ 41,303 | \$ 35,000 |
| OTHER SOURCES/(USES) | | | | | |
| Transfer In - General Fund | \$64,514 | \$0 | \$64,514 | \$64,514 | \$0 |
| TOTAL OTHER SOURCES/(USES) | \$64,514 | \$0 | \$64,514 | \$64,514 | \$0 |
| EXCESS REVENUES | \$ 199,933 | \$ 216,935 | \$ 24,630 | \$ 256,565 | \$ 221,615 |

SECTION B

RESOLUTION 2024-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE FALCON TRACE COMMUNITY DEVELOPMENT DISTRICT MAKING A DETERMINATION OF BENEFIT AND IMPOSING SPECIAL ASSESSMENTS FOR FISCAL YEAR 2024/2025; PROVIDING FOR THE COLLECTION AND ENFORCEMENT OF SPECIAL ASSESSMENTS; CERTIFYING AN ASSESSMENT ROLL; PROVIDING FOR AMENDMENTS TO THE ASSESSMENT ROLL; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Falcon Trace Community Development District (“**District**”) is a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, for the purpose of providing, operating and maintaining infrastructure improvements, facilities and services to the lands within the District; and

WHEREAS, the District is located in Orange County, Florida (“**County**”); and

WHEREAS, the District has constructed or acquired various infrastructure improvements and provides certain services in accordance with the District’s adopted capital improvement plan and Chapter 190, *Florida Statutes*; and

WHEREAS, the Board of Supervisors (“**Board**”) of the District hereby determines to undertake various operations and maintenance and other activities described in the District’s budget (“**Adopted Budget**”) for the fiscal year beginning October 1, 2024 and ending September 30, 2025 (“**Fiscal Year 2024/2025**”), attached hereto as **Exhibit “A”** and incorporated by reference herein; and

WHEREAS, the District must obtain sufficient funds to provide for the operation and maintenance of the services and facilities provided by the District as described in the Adopted Budget; and

WHEREAS, the provision of such services, facilities, and operations is a benefit to lands within the District; and

WHEREAS, Chapter 190, *Florida Statutes*, provides that the District may impose special assessments on benefitted lands within the District; and

WHEREAS, it is in the best interests of the District to proceed with the imposition of the special assessments for operations and maintenance in the amount set forth in the Adopted Budget; and

WHEREAS, Chapter 197, *Florida Statutes*, provides a mechanism pursuant to which such special assessments may be placed on the tax roll and collected by the local tax collector

(“**Uniform Method**”), and the District has previously authorized the use of the Uniform Method by, among other things, entering into agreements with the Property Appraiser and Tax Collector of the County for that purpose; and

WHEREAS, it is in the best interests of the District to adopt the Assessment Roll of the Falcon Trace Community Development District (“**Assessment Roll**”) attached to this Resolution as **Exhibit “B”** and incorporated as a material part of this Resolution by this reference, and to certify the Assessment Roll to the County Tax Collector pursuant to the Uniform Method; and

WHEREAS, it is in the best interests of the District to permit the District Manager to amend the Assessment Roll, certified to the County Tax Collector by this Resolution, as the Property Appraiser updates the property roll for the County, for such time as authorized by Florida law.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD
OF SUPERVISORS OF THE FALCON TRACE
COMMUNITY DEVELOPMENT DISTRICT:**

SECTION 1. BENEFIT & ALLOCATION FINDINGS. The Board hereby finds and determines that the provision of the services, facilities, and operations as described in **Exhibit “A”** confers a special and peculiar benefit to the lands within the District, which benefit exceeds or equals the cost of the assessments. The allocation of the assessments to the specially benefitted lands, as shown in **Exhibits “A” and “B,”** is hereby found to be fair and reasonable.

SECTION 2. ASSESSMENT IMPOSITION. Pursuant to Chapters 190 and 197, *Florida Statutes*, and using the procedures authorized by Florida law for the levy and collection of special assessments, a special assessment for operation and maintenance is hereby imposed and levied on benefitted lands within the District, and in accordance with **Exhibits “A” and “B.”** The lien of the special assessments for operations and maintenance imposed and levied by this Resolution shall be effective upon passage of this Resolution. Moreover, pursuant to Section 197.3632(4), *Florida Statutes*, the lien amount shall serve as the “maximum rate” authorized by law for operation and maintenance assessments.

SECTION 3. COLLECTION. The collection of the operation and maintenance special assessments shall be at the same time and in the same manner as County taxes in accordance with the Uniform Method, as indicated on **Exhibits “A” and “B.”** The decision to collect special assessments by any particular method – e.g., on the tax roll or by direct bill – does not mean that such method will be used to collect special assessments in future years, and the District reserves the right in its sole discretion to select collection methods in any given year, regardless of past practices.

SECTION 4. ASSESSMENT ROLL. The Assessment Roll, attached to this Resolution as **Exhibit “B,”** is hereby certified to the County Tax Collector and shall be collected by the County Tax Collector in the same manner and time as County taxes. The proceeds therefrom shall be paid to the District.

SECTION 5. ASSESSMENT ROLL AMENDMENT. The District Manager shall keep apprised of all updates made to the County property roll by the Property Appraiser after the date of this Resolution, and shall amend the Assessment Roll in accordance with any such updates, for such time as authorized by Florida law, to the County property roll. After any amendment of the Assessment Roll, the District Manager shall file the updates in the District records.

SECTION 6. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

SECTION 7. EFFECTIVE DATE. This Resolution shall take effect upon the passage and adoption of this Resolution by the Board.

PASSED AND ADOPTED this 17th day of July 2024.

ATTEST:

**FALCON TRACE COMMUNITY
DEVELOPMENT DISTRICT**

Secretary / Assistant Secretary

By: _____

Its: _____

Exhibit A: Budget

Exhibit B: Assessment Roll

**Falcon Trace CDD
FY 25 Assessment Roll**

| Parcel ID | Units | O&M |
|-----------------|-------|----------|
| 292427266300010 | 1 | \$419.70 |
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| Parcel ID | Units | O&M |
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| Parcel ID | Units | O&M |
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| Parcel ID | Units | O&M |
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| 292434267100010 | 1 | \$419.70 |

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| Parcel ID | Units | O&M |
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| 292434267000190 | 1 | \$419.70 |
| 292434267000200 | 1 | \$419.70 |
| 292434267000210 | 1 | \$419.70 |
| 292434267000220 | 1 | \$419.70 |
| 292434267000230 | 1 | \$419.70 |
| 292434267000240 | 1 | \$419.70 |
| 292434267000250 | 1 | \$419.70 |
| 292434267000260 | 1 | \$419.70 |
| 292434267000270 | 1 | \$419.70 |
| 292434267000280 | 1 | \$419.70 |
| 292434267000290 | 1 | \$419.70 |
| 292434267000300 | 1 | \$419.70 |
| 292434267000310 | 1 | \$419.70 |
| 292434267000320 | 1 | \$419.70 |
| 292434267000330 | 1 | \$419.70 |
| 292434267000340 | 1 | \$419.70 |
| 292434267000350 | 1 | \$419.70 |
| 292434267000360 | 1 | \$419.70 |
| 292434267000370 | 1 | \$419.70 |
| 292434267000380 | 1 | \$419.70 |
| 292434267000390 | 1 | \$419.70 |
| 292434267000400 | 1 | \$419.70 |
| 292434267000410 | 1 | \$419.70 |
| 292434267000420 | 1 | \$419.70 |
| 292434267000430 | 1 | \$419.70 |
| 292434267000440 | 1 | \$419.70 |
| 292434267000450 | 1 | \$419.70 |
| 292434267000460 | 1 | \$419.70 |
| 292434267000470 | 1 | \$419.70 |
| 292434267000480 | 1 | \$419.70 |
| 292434267000490 | 1 | \$419.70 |
| 292434267000500 | 1 | \$419.70 |
| 292434267000510 | 1 | \$419.70 |
| 292434267000520 | 1 | \$419.70 |
| 292434267000530 | 1 | \$419.70 |
| 292434267000540 | 1 | \$419.70 |
| 292434267000550 | 1 | \$419.70 |
| 292434267000560 | 1 | \$419.70 |
| 292434267000570 | 1 | \$419.70 |
| 292434267000580 | 1 | \$419.70 |
| 292434267000590 | 1 | \$419.70 |
| 292434267000600 | 1 | \$419.70 |
| 292434267000610 | 1 | \$419.70 |
| 292434267000620 | 1 | \$419.70 |
| 292434267000630 | 1 | \$419.70 |
| 292434267000640 | 1 | \$419.70 |

| Parcel ID | Units | O&M |
|--------------------|------------|---------------------|
| 292434267000650 | 1 | \$419.70 |
| 292434267000660 | 1 | \$419.70 |
| 292434267000670 | 1 | \$419.70 |
| 292434267000680 | 1 | \$419.70 |
| 292434267000690 | 1 | \$419.70 |
| 292434267000700 | 1 | \$419.70 |
| 292434267000710 | 1 | \$419.70 |
| 292434267000720 | 1 | \$419.70 |
| 292434267000730 | 1 | \$419.70 |
| 292434267000740 | 1 | \$419.70 |
| 292434267000750 | 1 | \$419.70 |
| 292434267000760 | 1 | \$419.70 |
| Total Gross | 902 | \$378,569.40 |

| | | |
|------------------|--|---------------------|
| Total Net | | \$355,855.24 |
|------------------|--|---------------------|

SECTION V

On May 31, 2024, at 3:24 PM, Heidish Hurst, Sara L. <Sara.Hurst@disney.com> wrote:

Hi Jason –

Realize you are headed out for vacation so hopeful you can give a quick glance and then forward along to legal if you feel necessary.

The Board would like to put a small article in the next HOA newsletter to gauge interest in the idea of a film presentation on CDD land during the month of November 2024.

Something along the lines of:

“Falcon Trace HOA and CDD are looking to have a community movie night in November 2024. Please log into the HOA website at www.falontrace.org and navigate to the quick poll for Movie night.”

We will hopefully have a QR code as well that can be put in the newsletter .. have to figure out how to make that happen on bitly ...

Poll would consist of “I would be interested in a Movie night being held at Big Hawk Lake Recreation Center / I would not be interested in a Movie night being held at Big Hawk Lake Recreation Center.”

Basic details for you / CALM / Legal to review:

- Specific date to be identified later but would estimate Nov 22nd or 23rd so before Thanksgiving weekend but definitely a night that kids can be out a little later / no homework.
- Event would be complimentary to residents of Falcon Trace who provide their pool key cards in exchange for wrist bands on the evening of the event; they may also bring the number of Guests they would be allowed to bring to the pool, believe that is typically 4 per household. Would utilize the gate to the right side of the main entrance. Left side entrance to back area of property (leading to basketball court) would be open by we would see about securing some type of snow fencing or something like that to close off the back area so folks cannot access the presentation that way. Would also help to secure the power for the projector, etc.
- Cost of the event would be split between CDD and HOA (agreed too verbally by Nigel – HOA Board Charman)
- Location would be on CDD grounds behind the pool near the existing dock area so the screen / projector / speakers (provided by CALM) would be secure and manned. Minimum of two (2) CALM folks on site to run equipment – may look to have a 3rd if we want to have the restrooms accessible during the event.
- May investigate cost of off-duty policeman to ensure no traffic challenges – general presence for “keeping the peace”
- Movie would be family friendly – not holiday themed in recognition of our diverse community; think Raiders of the Lost Ark / Father of the Bride / Back to the Future / National Treasure / Home Alone
- Would connect with homeowners nearby the pool are so they are aware of event in advance.
- Plan for no earlier start than 6pm and event over by 9pm
- Need to establish clean-up process
- Plan to block off the roundabout to ensure that if any emergency vehicles need to get through that space it not full of resident cars.
- No food trucks or anything like that – if you want to bring your own theater snacks that’s fine – pool rules (no alcohol or glass)
- No backup date – if it rains just doesn’t happen.

Feel free to share comments out with the CDD Board Members to see what they believe I may have missed.

Hope you have a wonderful week off – chat when you return!

Sara Hurst
 407-808-9827
sarahurst@cfl.rr.com

SECTION VI

SECTION B

SECTION 1

Falcon Trace Community Development District

Summary of Check Register

April 1, 2024 to June 20, 2024

| Fund | Date | Check No.'s | Amount |
|---------------------|---------|-------------|---------------------|
| General Fund | | | |
| | 4/4/24 | 4572-4573 | \$ 1,025.50 |
| | 4/11/24 | 4574 | \$ 10,667.81 |
| | 4/18/24 | 4575-4576 | \$ 4,040.00 |
| | 4/25/24 | 4577-4581 | \$ 20,133.59 |
| | 5/2/24 | 4582-4583 | \$ 7,054.32 |
| | 5/16/24 | 4584-4586 | \$ 984.50 |
| | 5/23/24 | 4587-4589 | \$ 2,164.75 |
| | 5/30/24 | 4590-4592 | \$ 16,648.00 |
| | 6/6/24 | 4593-4594 | \$ 6,883.00 |
| | 6/13/24 | 4595-4598 | \$ 10,154.81 |
| | 6/20/24 | 4599-4603 | \$ 1,454.56 |
| | | | \$ 81,210.84 |
| Capital Project | | | |
| | 4/18/24 | 61 | \$ 9,764.00 |
| | 6/13/24 | 62 | \$ 1,722.94 |
| | | | \$ 11,486.94 |
| Total Amount | | | \$ 92,697.78 |

| CHECK DATE | VEND# | INVOICE DATE | INVOICE | YRMO | DPT | ACCT# | SUB | SUBCLASS | VENDOR NAME | STATUS | AMOUNT | CHECK AMOUNT | CHECK # |
|------------|-------|--------------|----------|--------|-----|-------|-------|----------|-------------------------------------|--------|----------|--------------|---------|
| 4/04/24 | 00100 | 4/01/24 | 10189 | 202404 | 320 | 53800 | 47400 | | ROBERTS POOL SERVICE AND REPAIR INC | * | 750.00 | 750.00 | 004572 |
| 4/04/24 | 00022 | 3/20/24 | 304190 | 202403 | 320 | 53800 | 47400 | | SPIES POOL, LLC | * | 275.50 | 275.50 | 004573 |
| 4/11/24 | 00027 | 4/01/24 | 716 | 202404 | 310 | 51300 | 34000 | | MANAGEMENT FEES - APR 24 | * | 5,078.83 | | |
| | | 4/01/24 | 716 | 202404 | 310 | 51300 | 35200 | | WEBSITE ADMIN - APR 24 | * | 66.25 | | |
| | | 4/01/24 | 716 | 202404 | 310 | 51300 | 35100 | | INFORMATION TECH - APR 24 | * | 121.50 | | |
| | | 4/01/24 | 716 | 202404 | 310 | 51300 | 51000 | | OFFICE SUPPLIES | * | .33 | | |
| | | 4/01/24 | 716 | 202404 | 310 | 51300 | 42000 | | POSTAGE | * | 30.02 | | |
| | | 4/01/24 | 716 | 202404 | 310 | 51300 | 42500 | | COPIES | * | 3.75 | | |
| | | 4/01/24 | 717 | 202404 | 320 | 53800 | 12000 | | FIELD MANAGEMENT - APR 24 | * | 1,903.33 | | |
| | | 4/01/24 | 717 | 202404 | 320 | 53800 | 49100 | | EMERGENCY MAINLINE REPAIR | * | 3,463.80 | | |
| | | | | | | | | | GOVERNMENTAL MANAGEMENT SERVICES | | | 10,667.81 | 004574 |
| 4/18/24 | 00131 | 4/11/24 | 459181 | 202404 | 320 | 53800 | 49100 | | IRRIGATION REPAIRS | * | 230.00 | | |
| | | 4/15/24 | 459182 | 202404 | 320 | 53800 | 47500 | | INSTALL PINE STRAW BALES | * | 2,400.00 | | |
| | | | | | | | | | BLADE RUNNERS COMMERCIAL | | | 2,630.00 | 004575 |
| 4/18/24 | 00113 | 4/10/24 | 3379580 | 202403 | 310 | 51300 | 31500 | | GENERAL COUNSEL - MAR 24 | * | 1,410.00 | | |
| | | | | | | | | | KUTAK ROCK LLP | | | 1,410.00 | 004576 |
| 4/25/24 | 00131 | 4/16/24 | 459189 | 202404 | 320 | 53800 | 49100 | | IRRIGATION REPAIRS | * | 589.44 | | |
| | | | | | | | | | BLADE RUNNERS COMMERCIAL | | | 589.44 | 004577 |
| 4/25/24 | 00047 | 4/15/24 | 48-60-02 | 202404 | 320 | 53800 | 47400 | | ANNUAL POOL PERMIT FY24 | * | 335.00 | | |
| | | | | | | | | | FLORIDA DEPARTMENT OF HEALTH | | | 335.00 | 004578 |
| 4/25/24 | 99999 | 4/25/24 | VOID | 202404 | 000 | 00000 | 00000 | | VOID CHECK | C | .00 | | |
| | | | | | | | | | *****INVALID VENDOR NUMBER***** | | | .00 | 004579 |

| CHECK DATE | VEND# | INVOICE DATE | INVOICE | EXPENSED TO YRMO | DPT | ACCT# | SUB | SUBCLASS | VENDOR NAME | STATUS | AMOUNT | CHECK AMOUNT | CHECK # |
|----------------------------------|-------|--------------|---------|------------------|-----|-------|-------|----------|---------------------------|--------|-----------|--------------|---------|
| 4/25/24 | 00027 | 1/01/24 | 708 | 202401 | 310 | 51300 | 34000 | | MANAGEMENT FEES - JAN 24 | * | 5,078.83 | | |
| | | 1/01/24 | 708 | 202401 | 310 | 51300 | 35200 | | WEBSITE ADMIN - JAN 24 | * | 66.25 | | |
| | | 1/01/24 | 708 | 202401 | 310 | 51300 | 35100 | | INFORMATION TECH - JAN 24 | * | 121.50 | | |
| | | 1/01/24 | 708 | 202401 | 310 | 51300 | 51000 | | OFFICE SUPPLIES | * | .12 | | |
| | | 1/01/24 | 708 | 202401 | 310 | 51300 | 42000 | | POSTAGE | * | 2.53 | | |
| | | 1/01/24 | 709 | 202401 | 320 | 53800 | 12000 | | FIELD MANAGEMENT - JAN 24 | * | 1,903.33 | | |
| | | 2/01/24 | 710 | 202402 | 310 | 51300 | 34000 | | MANAGEMENT FEES - FEB 24 | * | 5,078.83 | | |
| | | 2/01/24 | 710 | 202402 | 310 | 51300 | 35200 | | WEBSITE ADMIN - FEB 24 | * | 66.25 | | |
| | | 2/01/24 | 710 | 202402 | 310 | 51300 | 35100 | | INFORMATION TECH - FEB 24 | * | 121.50 | | |
| | | 2/01/24 | 710 | 202402 | 310 | 51300 | 51000 | | OFFICE SUPPLIES | * | .90 | | |
| | | 2/01/24 | 710 | 202402 | 310 | 51300 | 42000 | | POSTAGE | * | 41.39 | | |
| | | 2/01/24 | 710 | 202402 | 310 | 51300 | 42500 | | COPIES | * | 19.50 | | |
| | | 2/01/24 | 711 | 202402 | 320 | 53800 | 12000 | | FIELD MANAGEMENT - FEB 24 | * | 1,903.33 | | |
| | | 2/29/24 | 718 | 202402 | 320 | 53800 | 47600 | | INSTALL GRILLS/PICKLEBALL | * | 414.50 | | |
| | | 3/29/24 | 721 | 202402 | 320 | 53800 | 47600 | | DRAIN CLEAN/GATE MAINT | * | 2,963.44 | | |
| GOVERNMENTAL MANAGEMENT SERVICES | | | | | | | | | | | 17,782.20 | 004580 | |
| 4/25/24 | 00022 | 4/05/24 | 304897 | 202404 | 320 | 53800 | 47400 | | POOL CHEMICALS | * | 1,396.95 | | |
| | | 4/18/24 | 20663 | 202404 | 300 | 15500 | 10000 | | TANK RENTAL FEE | * | 30.00 | | |
| SPIES POOL, LLC | | | | | | | | | | | 1,426.95 | 004581 | |
| 5/02/24 | 00131 | 5/01/24 | 459238 | 202405 | 320 | 53800 | 47500 | | LANDSCAPING MAINT - MAY24 | * | 2,958.00 | | |
| BLADE RUNNERS COMMERCIAL | | | | | | | | | | | 2,958.00 | 004582 | |
| 5/02/24 | 00124 | 4/24/24 | 16 | 202404 | 320 | 53800 | 12200 | | POOL ATTENDANTS - APR 24 | * | 3,860.94 | | |
| | | 4/24/24 | 16 | 202404 | 310 | 51300 | 51000 | | AMZN - PRINTER CARTRIDGE | * | 44.72 | | |

FALC FALCON TRACE NSOLER

| CHECK DATE | VEND# | INVOICE DATE | INVOICE | EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS | VENDOR NAME | STATUS | AMOUNT | CHECK AMOUNT | CHECK # |
|-------------------------------------|-------|--------------|---------------------------|--|---------------------------|--------|-----------|--------------|---------|
| 4/24/24 | | 16 | AMZN - PRINTER CARTRIDGE | 202404 310-51300-51000 | | * | 54.04 | | |
| 4/24/24 | | 16 | AMZN - PRINTER PAPER | 202404 310-51300-51000 | | * | 31.04 | | |
| 4/24/24 | | 16 | INDEED | 202404 310-51300-49100 | | * | 105.58 | | |
| COMMUNITY ASSOC. & LIFESTYLE MGMT | | | | | | | | 4,096.32 | 004583 |
| 5/16/24 | 00027 | 5/01/24 | 719 | 202405 310-51300-34000 | MANAGEMENT FEES - MAY 24 | * | 5,078.83 | | |
| 5/01/24 | | 719 | WEBSITE ADMIN - MAY 24 | 202405 310-51300-35200 | | * | 66.25 | | |
| 5/01/24 | | 719 | INFORMATION TECH - MAY 24 | 202405 310-51300-35100 | | * | 121.50 | | |
| 5/01/24 | | 719 | OFFICE SUPPLIES | 202405 310-51300-51000 | | * | .30 | | |
| 5/01/24 | | 719 | POSTAGE | 202405 310-51300-42000 | | * | 44.02 | | |
| 5/01/24 | | 720 | FIELD MANAGEMENT - MAY 24 | 202405 320-53800-12000 | | * | 1,903.33 | | |
| 5/01/24 | | 720 | BATTERY FOR BATHROOM SINK | 202405 320-53800-47600 | | * | 41.32 | | |
| 5/01/24 | | 719 | MANAGEMENT FEES - MAY 24 | 202405 310-51300-34000 | | V | 5,078.83- | | |
| 5/01/24 | | 719 | WEBSITE ADMIN - MAY 24 | 202405 310-51300-35200 | | V | 66.25- | | |
| 5/01/24 | | 719 | INFORMATION TECH - MAY 24 | 202405 310-51300-35100 | | V | 121.50- | | |
| 5/01/24 | | 719 | OFFICE SUPPLIES | 202405 310-51300-51000 | | V | .30- | | |
| 5/01/24 | | 719 | POSTAGE | 202405 310-51300-42000 | | V | 44.02- | | |
| 5/01/24 | | 720 | FIELD MANAGEMENT - MAY 24 | 202405 320-53800-12000 | | V | 1,903.33- | | |
| 5/01/24 | | 720 | BATTERY FOR BATHROOM SINK | 202405 320-53800-47600 | | V | 41.32- | | |
| GOVERNMENTAL MANAGEMENT SERVICES | | | | | | | | .00 | 004584 |
| 5/16/24 | 00113 | 5/13/24 | 3393793 | 202404 310-51300-31500 | GENERAL COUNSEL - APR 24 | * | 234.50 | | |
| KUTAK ROCK LLP | | | | | | | | 234.50 | 004585 |
| 5/16/24 | 00100 | 5/01/24 | 101323 | 202405 320-53800-47400 | POOL MAINTENANCE - MAY 24 | * | 750.00 | | |
| ROBERTS POOL SERVICE AND REPAIR INC | | | | | | | | 750.00 | 004586 |

FALC FALCON TRACE NSOLER

| CHECK DATE | VEND# | INVOICE DATE | INVOICE | YRMO | DPT | ACCT# | SUB | SUBCLASS | VENDOR NAME | STATUS | AMOUNT | CHECK AMOUNT | CHECK # |
|------------|-------|--------------|----------|--------|-----|-------|-------|----------|-----------------------------------|--------|----------|--------------|---------|
| 5/23/24 | 00079 | 4/30/24 | 17620 | 202404 | 320 | 53800 | 47000 | | MTHLY LAKE MAINT APR24 | * | 650.00 | | |
| | | | | | | | | | AQUATIC WEED MANAGEMENT, INC. | | | 650.00 | 004587 |
| 5/23/24 | 00022 | 5/01/24 | 305710 | 202405 | 320 | 53800 | 47400 | | POOL CHEMICALS | * | 1,309.95 | | |
| | | 5/18/24 | 20801 | 202405 | 300 | 15500 | 10000 | | TANK RENTAL FEE | * | 30.00 | | |
| | | | | | | | | | SPIES POOL, LLC | | | 1,339.95 | 004588 |
| 5/23/24 | 00090 | 4/10/24 | 13306732 | 202405 | 320 | 53800 | 34500 | | SECURITY MONITORING MAY24 | * | 87.40 | | |
| | | 5/10/24 | 13367830 | 202405 | 300 | 15500 | 10000 | | SECURITY MONITORING JUN24 | * | 87.40 | | |
| | | | | | | | | | SAFE TOUCH SECURITY SYSTEMS | | | 174.80 | 004589 |
| 5/30/24 | 00124 | 5/23/24 | 17 | 202405 | 320 | 53800 | 12200 | | POOL ATTENDANTS - MAY 24 | * | 8,167.50 | | |
| | | | | | | | | | COMMUNITY ASSOC. & LIFESTYLE MGMT | | | 8,167.50 | 004590 |
| 5/30/24 | 00027 | 5/01/24 | 719 | 202405 | 310 | 51300 | 34000 | | MANAGEMENT FEES - MAY 24 | * | 5,078.83 | | |
| | | 5/01/24 | 719 | 202405 | 310 | 51300 | 35200 | | WEBSITE ADMIN - MAY 24 | * | 66.25 | | |
| | | 5/01/24 | 719 | 202405 | 310 | 51300 | 35100 | | INFORMATION TECH - MAY 24 | * | 121.50 | | |
| | | 5/01/24 | 719 | 202405 | 310 | 51300 | 51000 | | OFFICE SUPPLIES | * | .30 | | |
| | | 5/01/24 | 719 | 202405 | 310 | 51300 | 42000 | | POSTAGE | * | 44.02 | | |
| | | 5/01/24 | 720 | 202405 | 320 | 53800 | 12000 | | FIELD MANAGEMENT - MAY 24 | * | 1,903.33 | | |
| | | 5/01/24 | 720 | 202405 | 320 | 53800 | 47600 | | BATTERY FOR BATHROOM SINK | * | 41.32 | | |
| | | | | | | | | | GOVERNMENTAL MANAGEMENT SERVICES | | | 7,255.55 | 004591 |
| 5/30/24 | 00022 | 5/20/24 | 306382 | 202405 | 320 | 53800 | 47400 | | POOL CHEMICALS | * | 1,224.95 | | |
| | | | | | | | | | SPIES POOL, LLC | | | 1,224.95 | 004592 |
| 6/06/24 | 00131 | 5/30/24 | 4059297 | 202404 | 320 | 53800 | 43100 | | IRRIGATION ADJUSTMENTS | * | 475.00 | | |
| | | 6/01/24 | 4059296 | 202406 | 320 | 53800 | 47500 | | LANDSCAPING MAINT - JUN24 | * | 2,958.00 | | |
| | | | | | | | | | BLADE RUNNERS COMMERCIAL | | | 3,433.00 | 004593 |

FALC FALCON TRACE NSOLER

| CHECK DATE | VEND# | INVOICE DATE | INVOICE | EXPENSED TO YRMO | DPT | ACCT# | SUB | SUBCLASS | VENDOR NAME | STATUS | AMOUNT | CHECK AMOUNT | CHECK # |
|------------|-------|--------------|----------|------------------|-----|-------|-------|----------|-------------------------------------|--------|----------|--------------|---------|
| 6/06/24 | 00129 | 5/23/24 | 90101758 | 202405 | 310 | 51300 | 32200 | | FY23 AUDIT SERVICES | * | 3,450.00 | | |
| | | | | | | | | | DIBARTOLOMEO,MCBEE,HARTLEY&BARNES | | | 3,450.00 | 004594 |
| 6/13/24 | 00079 | 5/30/24 | 17793 | 202405 | 320 | 53800 | 47000 | | MTHLY LAKE MAINT MAY24 | * | 650.00 | | |
| | | | | | | | | | AQUATIC WEED MANAGEMENT, INC. | | | 650.00 | 004595 |
| 6/13/24 | 00027 | 6/01/24 | 722 | 202406 | 310 | 51300 | 34000 | | MANAGEMENT FEES - JUN 24 | * | 5,078.83 | | |
| | | 6/01/24 | 722 | 202406 | 310 | 51300 | 35200 | | WEBSITE ADMIN - JUN 24 | * | 66.25 | | |
| | | 6/01/24 | 722 | 202406 | 310 | 51300 | 35100 | | INFORMATION TECH - JUN 24 | * | 121.50 | | |
| | | 6/01/24 | 722 | 202406 | 310 | 51300 | 51000 | | OFFICE SUPPLIES | * | .21 | | |
| | | 6/01/24 | 722 | 202406 | 310 | 51300 | 42000 | | POSTAGE | * | 27.45 | | |
| | | 6/01/24 | 722 | 202406 | 310 | 51300 | 42500 | | COPIES | * | 19.20 | | |
| | | 6/01/24 | 723 | 202406 | 320 | 53800 | 47600 | | FIELD MANAGEMENT - JUN 24 | * | 1,903.33 | | |
| | | 6/01/24 | 723 | 202406 | 320 | 53800 | 47500 | | GOOGLE SCAPE- PLANTS | * | 11.49 | | |
| | | 6/01/24 | 723 | 202406 | 320 | 53800 | 47600 | | LOWES- CLEANING SUPPLIES | * | 150.03 | | |
| | | 6/01/24 | 723 | 202406 | 320 | 53800 | 47600 | | AMZN- BATHROOM DOOR LATCH | * | 11.62 | | |
| | | | | | | | | | GOVERNMENTAL MANAGEMENT SERVICES | | | 7,389.91 | 004596 |
| 6/13/24 | 00100 | 6/01/24 | 101379 | 202406 | 320 | 53800 | 47400 | | POOL MAINTENANCE - JUN 24 | * | 750.00 | | |
| | | | | | | | | | ROBERTS POOL SERVICE AND REPAIR INC | | | 750.00 | 004597 |
| 6/13/24 | 00022 | 6/05/24 | 306957 | 202406 | 320 | 53800 | 47400 | | POOL CHEMICALS | * | 1,364.90 | | |
| | | | | | | | | | SPIES POOL, LLC | | | 1,364.90 | 004598 |
| 6/20/24 | 00131 | 6/19/24 | 4059334 | 202406 | 320 | 53800 | 49100 | | IRRIGATION REPAIRS | * | 325.99 | | |
| | | | | | | | | | BLADE RUNNERS COMMERCIAL | | | 325.99 | 004599 |
| 6/20/24 | 00113 | 6/14/24 | 3408767 | 202405 | 310 | 51300 | 31500 | | GENERAL COUNSEL - MAY 24 | * | 840.50 | | |
| | | | | | | | | | KUTAK ROCK LLP | | | 840.50 | 004600 |
| | | | | | | | | | FALC FALCON TRACE NSOLER | | | | |

| CHECK DATE | VEND# | INVOICE DATE | INVOICE | YRMO | DPT | ACCT# | SUB | SUBCLASS | VENDOR NAME | STATUS | AMOUNT | CHECK AMOUNT | CHECK # |
|------------|-------|--------------|----------|--------|-----|-------|-------|----------|---------------------------|--------|--------------------|-------------------------------------|---------|
| 6/20/24 | 00019 | 5/31/24 | 09414509 | 202405 | 310 | 51300 | 48000 | | NOT.SUPERVISR QUAL PERIOD | * | 170.67 | | |
| | | | | | | | | | | | | 170.67 | 004601 |
| | | | | | | | | | | | | ORLANDO SENTINEL COMMUNICATIONS LLC | |
| 6/20/24 | 00022 | 6/18/24 | 20941 | 202406 | 300 | 15500 | 10000 | | TANK RENTAL FEE | * | 30.00 | | |
| | | | | | | | | | | | | 30.00 | 004602 |
| | | | | | | | | | | | | SPIES POOL, LLC | |
| 6/20/24 | 00090 | 6/10/24 | 13428774 | 202406 | 300 | 15500 | 10000 | | SECURITY MONITORING JUL24 | * | 87.40 | | |
| | | | | | | | | | | | | 87.40 | 004603 |
| | | | | | | | | | | | | SAFE TOUCH SECURITY SYSTEMS | |
| | | | | | | | | | | | TOTAL FOR BANK A | 81,210.84 | |
| | | | | | | | | | | | TOTAL FOR REGISTER | 81,210.84 | |

| CHECK DATE | VEND# |INVOICE..... DATE INVOICE | ...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS | VENDOR NAME | STATUS | AMOUNT |CHECK..... AMOUNT # |
|--------------------------|-------|-----------------------------------|--|------------------------|--------|-----------|----------------------------|
| 4/18/24 | 00029 | 4/15/24 459183 | 202404 600-53800-60000 | LANDSCAPE IMPROVEMENTS | * | 9,764.00 | |
| | | | | | | | 9,764.00 000061 |
| BLADE RUNNERS COMMERCIAL | | | | | | | |
| 6/13/24 | 00030 | 6/03/24 632024 | 202406 600-53800-60013 | FLOORING 50% DEPOSIT | * | 1,722.94 | |
| | | | | | | | 1,722.94 000062 |
| ALL FLOORING USA | | | | | | | |
| TOTAL FOR BANK C | | | | | | 11,486.94 | |
| TOTAL FOR REGISTER | | | | | | 11,486.94 | |

FALC FALCON TRACE NSOLER

SECTION 2

Falcon Trace
Community Development District

Unaudited Financial Reporting
May 31, 2024



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Falcon Trace
Community Development District
Combined Balance Sheet
May 31, 2024

| | <i>General Fund</i> | <i>Capital Projects Fund</i> | <i>Totals Governmental Funds</i> |
|---|-------------------------|----------------------------------|--------------------------------------|
| Assets: | | | |
| <u>Cash:</u> | | | |
| Operating Account | \$ 253,368 | \$ 216,935 | \$ 470,303 |
| <u>Investments:</u> | | | |
| State Board Administration | \$ 173,684 | \$ - | \$ 173,684 |
| Due from Other | \$ 7,083 | \$ - | \$ 7,083 |
| Prepaid Expenses | \$ 3,223 | \$ - | \$ 3,223 |
| Total Assets | \$ 437,358 | \$ 216,935 | \$ 654,292 |
| Liabilities: | | | |
| Accounts Payable | \$ 8,980 | \$ - | \$ 8,980 |
| Total Liabilites | \$ 8,980 | \$ - | \$ 8,980 |
| Fund Balance: | | | |
| Assigned for: | | | |
| Capital Reserves | \$ - | \$ 216,935 | \$ 216,935 |
| Nonspendable: | | | |
| Deposits and Prepaid Items | \$ 3,223 | \$ - | \$ 3,223 |
| Unassigned | \$ 425,155 | \$ - | \$ 425,155 |
| Total Fund Balances | \$ 428,378 | \$ 216,935 | \$ 645,313 |
| Total Liabilities & Fund Balance | \$ 437,358 | \$ 216,935 | \$ 654,292 |

Falcon Trace

Community Development District

General Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending May 31, 2024

| | Adopted Budget | Prorated Budget Thru 05/31/24 | Actual Thru 05/31/24 | Variance |
|--|-------------------|----------------------------------|-------------------------|--------------------|
| Revenues: | | | | |
| Maintenance Assessments | \$ 355,855 | \$ 355,855 | \$ 336,945 | \$ (18,910) |
| Miscellaneous Income | \$ 500 | \$ 500 | \$ 1,130 | \$ 630 |
| Interest Income | \$ 1,500 | \$ 1,500 | \$ 7,256 | \$ 5,756 |
| Total Revenues | \$ 357,855 | \$ 357,855 | \$ 345,331 | \$ (12,524) |
| Expenditures: | | | | |
| <u>General & Administrative:</u> | | | | |
| Supervisors Fees | \$ 8,000 | \$ 5,333 | \$ 3,400 | \$ 1,933 |
| FICA Expense | \$ 612 | \$ 408 | \$ 260 | \$ 148 |
| Engineering Fees | \$ 1,000 | \$ 667 | \$ - | \$ 667 |
| Assessment Roll | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ - |
| Attorney Fees | \$ 25,000 | \$ 16,667 | \$ 5,260 | \$ 11,407 |
| Annual Audit | \$ 2,950 | \$ 3,450 | \$ 3,450 | \$ - |
| Management Fees | \$ 60,946 | \$ 40,630 | \$ 40,631 | \$ (0) |
| Information Technology | \$ 1,458 | \$ 972 | \$ 972 | \$ (0) |
| Website Maintenance | \$ 795 | \$ 530 | \$ 530 | \$ - |
| Telephone | \$ 50 | \$ 33 | \$ - | \$ 33 |
| Postage | \$ 800 | \$ 533 | \$ 144 | \$ 389 |
| Printing and Binding | \$ 600 | \$ 400 | \$ 56 | \$ 345 |
| Insurance | \$ 14,034 | \$ 14,034 | \$ 13,205 | \$ 829 |
| Legal Advertising | \$ 2,500 | \$ 1,667 | \$ 171 | \$ 1,496 |
| Contingency | \$ 2,000 | \$ 1,333 | \$ 198 | \$ 1,135 |
| Property Appraiser | \$ 1,000 | \$ 667 | \$ - | \$ 667 |
| Office Supplies | \$ 350 | \$ 233 | \$ 440 | \$ (207) |
| Dues, Licenses, & Subscriptions | \$ 175 | \$ 175 | \$ 175 | \$ - |
| Subtotal General & Administrative | \$ 127,269 | \$ 92,732 | \$ 73,891 | \$ 18,841 |

Falcon Trace

Community Development District

General Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending May 31, 2024

| | Adopted Budget | Prorated Budget Thru 05/31/24 | Actual Thru 05/31/24 | Variance |
|--|---------------------|----------------------------------|-------------------------|------------------|
| <i>Operations & Maintenance</i> | | | | |
| Field Management | \$ 22,840 | \$ 15,226 | \$ 15,227 | \$ (0) |
| Property Insurance | \$ 14,987 | \$ 14,987 | \$ 14,669 | \$ 318 |
| Pool Staff Payroll | \$ 88,030 | \$ 58,686 | \$ 37,004 | \$ 21,683 |
| Security | \$ 1,500 | \$ 1,000 | \$ 533 | \$ 467 |
| Telephone Expense | \$ 3,175 | \$ 2,117 | \$ 2,035 | \$ 82 |
| Electric | \$ 21,420 | \$ 14,280 | \$ 12,330 | \$ 1,950 |
| Irrigation/Water | \$ 15,593 | \$ 10,395 | \$ 7,356 | \$ 3,039 |
| Lake Maintenance | \$ 10,290 | \$ 6,860 | \$ 5,200 | \$ 1,660 |
| Pest Control | \$ 683 | \$ 455 | \$ - | \$ 455 |
| Pool Maintenance | \$ 33,902 | \$ 22,601 | \$ 14,513 | \$ 8,088 |
| Grounds Maintenance | \$ 39,230 | \$ 26,153 | \$ 23,106 | \$ 3,047 |
| General Facility Maintenance | \$ 35,000 | \$ 23,333 | \$ 26,581 | \$ (3,248) |
| Refuse Service | \$ 10,000 | \$ 6,667 | \$ 3,456 | \$ 3,211 |
| Field Contingency | \$ 6,000 | \$ 4,000 | \$ 12,486 | \$ (8,486) |
| Subtotal Operations & Maintenance | \$ 302,648 | \$ 206,761 | \$ 174,495 | \$ 32,266 |
| Total Expenditures | \$ 429,918 | \$ 299,494 | \$ 248,387 | \$ 51,107 |
| Excess (Deficiency) of Revenues over Expenditures | \$ (72,063) | | \$ 96,945 | |
| <i>Other Financing Sources/(Uses):</i> | | | | |
| Transfer In/(Out) - Capital Reserve | \$ (64,514) | \$ - | \$ - | \$ - |
| Total Other Financing Sources/(Uses) | \$ (64,514) | \$ - | \$ - | \$ - |
| Net Change in Fund Balance | \$ (136,577) | | \$ 96,945 | |
| Fund Balance - Beginning | \$ 136,577 | | \$ 331,433 | |
| Fund Balance - Ending | \$ - | | \$ 428,378 | |

Falcon Trace
Community Development District
Capital Reserve Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending May 31, 2024

| | Adopted Budget | Prorated Budget Thru 05/31/24 | Actual Thru 05/31/24 | Variance |
|--|--------------------|----------------------------------|-------------------------|------------------|
| Revenues | | | | |
| Interest | \$ 50 | \$ 15 | \$ 15 | \$ - |
| Total Revenues | \$ 50 | \$ 15 | \$ 15 | \$ - |
| Expenditures: | | | | |
| Landscape Improvements | \$ 15,000 | \$ 10,000 | \$ 9,764 | \$ 236 |
| Parking Lot Sealing | \$ 6,000 | \$ 6,000 | \$ 6,303 | \$ (303) |
| Flooring | \$ 15,000 | \$ - | \$ - | \$ - |
| Painting | \$ 10,000 | \$ 6,667 | \$ - | \$ 6,667 |
| Miscellaneous | \$ 10,000 | \$ 6,667 | \$ 347 | \$ 6,320 |
| Total Expenditures | \$ 56,000 | \$ 29,333 | \$ 16,414 | \$ 12,919 |
| Excess (Deficiency) of Revenues over Expenditures | \$ (55,950) | | \$ (16,399) | |
| Other Financing Sources/(Uses) | | | | |
| Transfer In/(Out) | \$ 64,514 | \$ - | \$ - | \$ - |
| Total Other Financing Sources (Uses) | \$ 64,514 | \$ - | \$ - | \$ - |
| Net Change in Fund Balance | \$ 8,564 | | \$ (16,399) | |
| Fund Balance - Beginning | \$ 191,369 | | \$ 233,334 | |
| Fund Balance - Ending | \$ 199,933 | | \$ 216,935 | |

Falcon Trace
Community Development District
Month to Month

| | Oct | Nov | Dec | Jan | Feb | March | April | May | June | July | Aug | Sept | Total |
|--|--------------------|------------------|------------------|-------------------|-------------------|-------------------|--------------------|--------------------|-------------|-------------|-------------|-------------|-------------------|
| Revenues: | | | | | | | | | | | | | |
| Maintenance Assessments | \$ - | \$ 18,340 | \$ 85,195 | \$ 27,398 | \$ 166,898 | \$ 20,433 | \$ 10,480 | \$ 8,201 | \$ - | \$ - | \$ - | \$ - | \$ 336,945 |
| Miscellaneous Income | \$ 455 | \$ 75 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 600 | \$ - | \$ - | \$ - | \$ - | \$ 1,130 |
| Interest Income | \$ 921 | \$ 854 | \$ 837 | \$ 899 | \$ 851 | \$ 923 | \$ 967 | \$ 1,003 | \$ - | \$ - | \$ - | \$ - | \$ 7,256 |
| Total Revenues | \$ 1,376 | \$ 19,269 | \$ 86,032 | \$ 28,297 | \$ 167,749 | \$ 21,357 | \$ 11,447 | \$ 9,804 | \$ - | \$ - | \$ - | \$ - | \$ 345,331 |
| Expenditures: | | | | | | | | | | | | | |
| General & Administrative: | | | | | | | | | | | | | |
| Supervisors Fees | \$ 800 | \$ - | \$ - | \$ 1,000 | \$ - | \$ 600 | \$ - | \$ 1,000 | \$ - | \$ - | \$ - | \$ - | \$ 3,400 |
| FICA Expense | \$ 61 | \$ - | \$ - | \$ 77 | \$ - | \$ 46 | \$ - | \$ 77 | \$ - | \$ - | \$ - | \$ - | \$ 260 |
| Engineering Fees | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Assessment Roll | \$ 5,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 5,000 |
| Attorney Fees | \$ 1,501 | \$ 133 | \$ 348 | \$ 527 | \$ 268 | \$ 1,410 | \$ 235 | \$ 841 | \$ - | \$ - | \$ - | \$ - | \$ 5,260 |
| Annual Audit | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 3,450 | \$ - | \$ - | \$ - | \$ - | \$ 3,450 |
| Management Fees | \$ 5,079 | \$ 5,079 | \$ 5,079 | \$ 5,079 | \$ 5,079 | \$ 5,079 | \$ 5,079 | \$ 5,079 | \$ - | \$ - | \$ - | \$ - | \$ 40,631 |
| Information Technology | \$ 122 | \$ 122 | \$ 122 | \$ 122 | \$ 122 | \$ 122 | \$ 122 | \$ 122 | \$ - | \$ - | \$ - | \$ - | \$ 972 |
| Website Maintenance | \$ 66 | \$ 66 | \$ 66 | \$ 66 | \$ 66 | \$ 66 | \$ 66 | \$ 66 | \$ - | \$ - | \$ - | \$ - | \$ 530 |
| Telephone | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Postage | \$ 8 | \$ 7 | \$ 5 | \$ 3 | \$ 41 | \$ 6 | \$ 30 | \$ 44 | \$ - | \$ - | \$ - | \$ - | \$ 144 |
| Printing and Binding | \$ 4 | \$ 26 | \$ 3 | \$ - | \$ 20 | \$ - | \$ 4 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 56 |
| Insurance | \$ 13,205 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 13,205 |
| Legal Advertising | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 171 | \$ - | \$ - | \$ - | \$ - | \$ 171 |
| Contingency | \$ 47 | \$ - | \$ 45 | \$ - | \$ - | \$ - | \$ 106 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 198 |
| Property Appraiser | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Office Supplies | \$ 111 | \$ 0 | \$ 127 | \$ 71 | \$ 1 | \$ 0 | \$ 130 | \$ 0 | \$ - | \$ - | \$ - | \$ - | \$ 440 |
| Dues, Licenses, & Subscriptions | \$ 175 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 175 |
| Subtotal General & Administrative | \$ 26,178 | \$ 5,432 | \$ 5,794 | \$ 6,943 | \$ 5,596 | \$ 7,329 | \$ 5,771 | \$ 10,849 | \$ - | \$ - | \$ - | \$ - | \$ 73,891 |
| Operations & Maintenance | | | | | | | | | | | | | |
| Field Management | \$ 1,903 | \$ 1,903 | \$ 1,903 | \$ 1,903 | \$ 1,903 | \$ 1,903 | \$ 1,903 | \$ 1,903 | \$ - | \$ - | \$ - | \$ - | \$ 15,227 |
| Property Insurance | \$ 14,669 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 14,669 |
| Pool Staff Payroll | \$ 6,345 | \$ 3,485 | \$ 2,303 | \$ 1,756 | \$ 2,205 | \$ 8,881 | \$ 3,861 | \$ 8,168 | \$ - | \$ - | \$ - | \$ - | \$ 37,004 |
| Security | \$ 87 | \$ 96 | \$ 96 | \$ 87 | \$ 79 | \$ - | \$ - | \$ 87 | \$ - | \$ - | \$ - | \$ - | \$ 533 |
| Telephone Expense | \$ 246 | \$ 253 | \$ 253 | \$ 253 | \$ 253 | \$ 259 | \$ 259 | \$ 259 | \$ - | \$ - | \$ - | \$ - | \$ 2,035 |
| Electric | \$ 2,145 | \$ - | \$ 1,501 | \$ 1,716 | \$ 1,699 | \$ 1,583 | \$ 1,766 | \$ 1,919 | \$ - | \$ - | \$ - | \$ - | \$ 12,330 |
| Irrigation/Water | \$ 458 | \$ 854 | \$ 652 | \$ 937 | \$ 1,125 | \$ - | \$ 2,377 | \$ 954 | \$ - | \$ - | \$ - | \$ - | \$ 7,356 |
| Lake Maintenance | \$ 650 | \$ 650 | \$ 650 | \$ 650 | \$ 650 | \$ 650 | \$ 650 | \$ 650 | \$ - | \$ - | \$ - | \$ - | \$ 5,200 |
| Pest Control | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Pool Maintenance | \$ 1,923 | \$ 680 | \$ 1,725 | \$ 1,572 | \$ 1,428 | \$ 1,420 | \$ 2,482 | \$ 3,285 | \$ - | \$ - | \$ - | \$ - | \$ 14,513 |
| Grounds Maintenance | \$ 2,958 | \$ 2,958 | \$ 2,958 | \$ 2,958 | \$ 2,958 | \$ 2,958 | \$ 2,400 | \$ 2,958 | \$ - | \$ - | \$ - | \$ - | \$ 23,106 |
| General Facility Maintenance | \$ 4,020 | \$ 797 | \$ 3,290 | \$ 14,092 | \$ 3,593 | \$ 484 | \$ - | \$ 305 | \$ - | \$ - | \$ - | \$ - | \$ 26,581 |
| Refuse Service | \$ 666 | \$ 669 | \$ - | \$ - | \$ 1,279 | \$ - | \$ - | \$ 841 | \$ - | \$ - | \$ - | \$ - | \$ 3,456 |
| Field Contingency | \$ - | \$ - | \$ - | \$ - | \$ 4,400 | \$ 3,803 | \$ 4,283 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 12,486 |
| Subtotal Operations & Maintenance | \$ 36,070 | \$ 12,345 | \$ 15,331 | \$ 25,925 | \$ 21,572 | \$ 21,941 | \$ 19,982 | \$ 21,329 | \$ - | \$ - | \$ - | \$ - | \$ 174,495 |
| Total Expenditures | \$ 62,248 | \$ 17,777 | \$ 21,125 | \$ 32,868 | \$ 27,168 | \$ 29,270 | \$ 25,752 | \$ 32,178 | \$ - | \$ - | \$ - | \$ - | \$ 248,387 |
| Excess Revenues (Expenditures) | \$ (60,872) | \$ 1,492 | \$ 64,907 | \$ (4,571) | \$ 140,582 | \$ (7,914) | \$ (14,305) | \$ (22,374) | \$ - | \$ - | \$ - | \$ - | \$ 96,945 |
| Other Financing Sources/Uses: | | | | | | | | | | | | | |
| Transfer In/(Out) - Capital Reserve | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total Other Financing Sources/Uses | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Net Change in Fund Balance | \$ (60,872) | \$ 1,492 | \$ 64,907 | \$ (4,571) | \$ 140,582 | \$ (7,914) | \$ (14,305) | \$ (22,374) | \$ - | \$ - | \$ - | \$ - | \$ 96,945 |

Falcon Trace
COMMUNITY DEVELOPMENT DISTRICT
Special Assessment Receipts
Fiscal Year 2024

ON ROLL ASSESSMENTS

Gross Assessments \$ 378,569.40 \$ 378,569.40
Net Assessments \$ 355,855.24 \$ 355,855.24

100% 100%

| <i>Date</i> | <i>Distribution</i> | <i>Gross Amount</i> | <i>Discount/Penalty</i> | <i>Commission</i> | <i>Interest</i> | <i>Net Receipts</i> | <i>General Fund</i> | <i>Total</i> |
|--------------|---------------------|----------------------|-------------------------|--------------------|--------------------|----------------------|----------------------|----------------------|
| 11/7/23 | 1 | \$ 3,616.33 | \$ (183.77) | \$ - | \$ - | \$ 3,432.56 | \$ 3,432.56 | \$ 3,432.56 |
| 11/15/23 | 2 | \$ 2,518.20 | \$ (100.74) | \$ - | \$ - | \$ 2,417.46 | \$ 2,417.46 | \$ 2,417.46 |
| 11/30/23 | 3 | \$ 13,010.70 | \$ (520.49) | \$ - | \$ - | \$ 12,490.21 | \$ 12,490.21 | \$ 12,490.21 |
| 12/7/23 | 4 | \$ 24,762.30 | \$ (990.61) | \$ - | \$ - | \$ 23,771.69 | \$ 23,771.69 | \$ 23,771.69 |
| 12/14/23 | 5 | \$ 35,674.50 | \$ (1,427.15) | \$ - | \$ - | \$ 34,247.35 | \$ 34,247.35 | \$ 34,247.35 |
| 12/21/23 | 6 | \$ 28,071.65 | \$ (1,123.00) | \$ - | \$ 227.03 | \$ 27,175.68 | \$ 27,175.68 | \$ 27,175.68 |
| 1/10/24 | 7 | \$ 28,539.60 | \$ (1,141.72) | \$ - | \$ - | \$ 27,397.88 | \$ 27,397.88 | \$ 27,397.88 |
| 2/16/24 | 8 | \$ 174,595.20 | \$ (6,980.44) | \$ (716.73) | \$ - | \$ 166,898.03 | \$ 166,898.03 | \$ 166,898.03 |
| 3/15/24 | 9 | \$ 18,886.50 | \$ (755.55) | \$ - | \$ 2,302.51 | \$ 20,433.46 | \$ 20,433.46 | \$ 20,433.46 |
| 4/15/24 | 10 | \$ 10,912.20 | \$ (432.34) | \$ - | \$ - | \$ 10,479.86 | \$ 10,479.86 | \$ 10,479.86 |
| 5/15/24 | 11 | \$ 8,458.90 | \$ (257.95) | \$ - | \$ - | \$ 8,200.95 | \$ 8,200.95 | \$ 8,200.95 |
| Total | | \$ 349,046.08 | \$ (13,913.76) | \$ (716.73) | \$ 2,529.54 | \$ 336,945.13 | \$ 336,945.13 | \$ 336,945.13 |

94.69% Net Percent Collected
\$ 18,910.11 Balance Remaining to Collect

SECTION 3



Memorandum

To: Board of Supervisors

From: District Management

Date: July 17, 2024

RE: HB7013 – Special Districts Performance Measures and Standards

To enhance accountability and transparency, new regulations were established for all special districts, by the Florida Legislature, during their 2024 legislative session. Starting on October 1, 2024, or by the end of the first full fiscal year after its creation (whichever comes later), each special district must establish goals and objectives for each program and activity, as well as develop performance measures and standards to assess the achievement of these goals and objectives. Additionally, by December 1 each year (initial report due on December 1, 2025), each special district is required to publish an annual report on its website, detailing the goals and objectives achieved, the performance measures and standards used, and any goals or objectives that were not achieved.

District Management has identified the following key categories to focus on for Fiscal Year 2025 and develop statutorily compliant goals for each:

- Community Communication and Engagement
- Infrastructure and Facilities Maintenance
- Financial Transparency and Accountability

Additionally, special districts must provide an annual reporting form to share with the public that reflects whether the goals & objectives were met for the year. District Management has streamlined these requirements into a single document that meets both the statutory requirements for goal/objective setting and annual reporting.

The proposed goals/objectives and the annual reporting form are attached as exhibit A to this memo. District Management recommends that the Board of Supervisors adopt these goals and objectives to maintain compliance with HB7013 and further enhance their commitment to the accountability and transparency of the District.

Exhibit A:
Goals, Objectives and Annual Reporting Form

Falcon Trace Community Development District Performance Measures/Standards & Annual Reporting Form

October 1, 2024 – September 30, 2025

1. Community Communication and Engagement

Goal 1.1: Public Meetings Compliance

Objective: Hold at least three regular Board of Supervisor meetings per year to conduct CDD related business and discuss community needs.

Measurement: Number of public board meetings held annually as evidenced by meeting minutes and legal advertisements.

Standard: A minimum of three board meetings were held during the Fiscal Year.

Achieved: Yes No

Goal 1.2: Notice of Meetings Compliance

Objective: Provide public notice of meetings in accordance with Florida Statutes, using at least two communication methods.

Measurement: Timeliness and method of meeting notices as evidenced by posting to CDD website, publishing in local newspaper and via electronic communication.

Standard: 100% of meetings were advertised per Florida statute on at least two mediums (i.e., newspaper, CDD website, electronic communications).

Achieved: Yes No

Goal 1.3: Access to Records Compliance

Objective: Ensure that meeting minutes and other public records are readily available and easily accessible to the public by completing monthly CDD website checks.

Measurement: Monthly website reviews will be completed to ensure meeting minutes and other public records are up to date as evidenced by District Management's records.

Standard: 100% of monthly website checks were completed by District Management.

Achieved: Yes No

2. Infrastructure and Facilities Maintenance

Goal 2.1: Field Management and/or District Management Site Inspections

Objective: Field manager and/or district manager will conduct inspections per District Management services agreement to ensure safety and proper functioning of the District's infrastructure.

Measurement: Field manager and/or district manager visits were successfully completed per management agreement as evidenced by field manager and/or district manager's reports, notes or other record keeping method.

Standard: 100% of site visits were successfully completed as described within district management services agreement

Achieved: Yes No

Goal 2.2: District Infrastructure and Facilities Inspections

Objective: District Engineer will conduct an annual inspection of the District's infrastructure and related systems.

Measurement: A minimum of one inspection completed per year as evidenced by district engineer's report related to district's infrastructure and related systems.

Standard: Minimum of one inspection was completed in the Fiscal Year by the district's engineer.

Achieved: Yes No

3. Financial Transparency and Accountability

Goal 3.1: Annual Budget Preparation

Objective: Prepare and approve the annual proposed budget by June 15 and final budget was adopted by September 30 each year.

Measurement: Proposed budget was approved by the Board before June 15 and final budget was adopted by September 30 as evidenced by meeting minutes and budget documents listed on CDD website and/or within district records.

Standard: 100% of budget approval & adoption were completed by the statutory deadlines and posted to the CDD website.

Achieved: Yes No

Goal 3.2: Financial Reports

Objective: Publish to the CDD website the most recent versions of the following documents: Annual audit, current fiscal year budget with any amendments, and most recent financials within the latest agenda package.

Measurement: Annual audit, previous years' budgets, and financials are accessible to the public as evidenced by corresponding documents on the CDD's website.

Standard: CDD website contains 100% of the following information: Most recent annual audit, most recent adopted/amended fiscal year budget, and most recent agenda package with updated financials.

Achieved: Yes No

Goal 3.3: Annual Financial Audit

Objective: Conduct an annual independent financial audit per statutory requirements and publish the results to the CDD website for public inspection, and transmit to the State of Florida.

Measurement: Timeliness of audit completion and publication as evidenced by meeting minutes showing board approval and annual audit is available on the CDD's website and transmitted to the State of Florida.

Standard: Audit was completed by an independent auditing firm per statutory requirements and results were posted to the CDD website and transmitted to the State of Florida.

Achieved: Yes No

Chair/Vice Chair: _____

Date: _____

Print Name: _____

Falcon Trace Community Development District

District Manager: _____

Date: _____

Print Name: _____

Falcon Trace Community Development District

SECTION 4

**BOARD OF SUPERVISORS MEETING DATES
FALCON TRACE COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2025**

The Board of Supervisors of the Falcon Trace Community Development District will hold their regular meetings for Fiscal Year 2025 the Big Hawk Recreation Center, 13600 Hawk Lake Drive, Orlando, Florida 32837, at 6:00 p.m., unless otherwise indicated as follows:

October 16, 2024

January 15, 2025

March 19, 2025

May 21, 2025

July 16, 2025

August 20, 2025

The meetings are open to the public and will be conducted in accordance with the provision of Florida Law for Community Development Districts. The meetings may be continued to a date, time, and place to be specified on the record at the meeting. A copy of the agenda for these meetings may be obtained from Governmental Management Services - Central Florida, LLC, 219 E. Livingston Street, Orlando, Florida 32801 or by calling (407) 841-5524.

There may be occasions when one or more Supervisors or staff will participate by telephone. Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (407) 841-5524 at least 48 hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Office.

A person who decides to appeal any decision made at the meeting with respect to any matter considered at the meeting is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

District Manager

SECTION D

BIG HAWK LAKE RECREATION CENTER

**MAY-JUNE
2024**



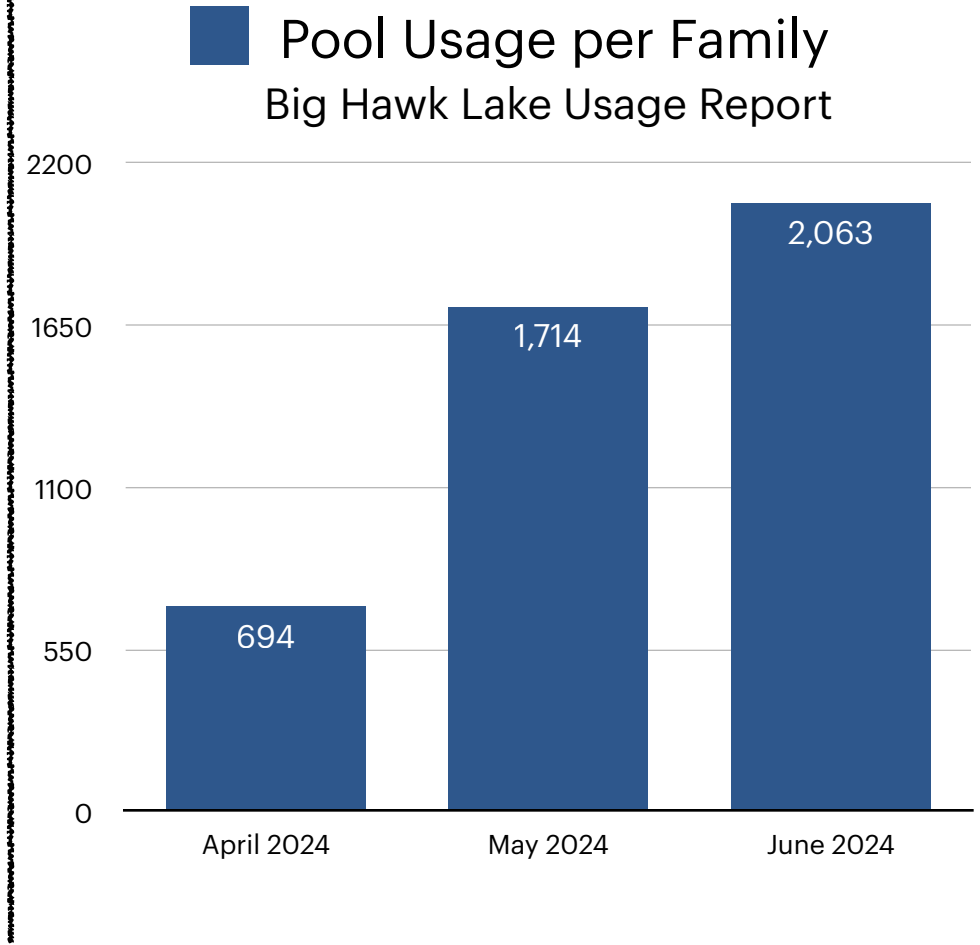
QUARTERLY REPORT

PROVIDED BY C.A.L.M.

TOTAL RENTALS

MAY - 8

JUNE - 7



SCHEDULE:

MAY THROUGH SEPTEMBER

- Opened: Monday, Wednesday, Thursday, Friday, Saturday and Sunday
 - 10:00am - 8:00pm
 - Tuesdays: 12:00pm - 8:00pm