

***Falcon Trace
Community Development District***

Agenda

August 21 2024

AGENDA

Falcon Trace

Community Development District

219 East Livingston Street, Orlando, FL 32801

Phone: 407-841-5524 - Fax: 407-839-1526

August 14, 2024

Board of Supervisors
Falcon Trace
Community Development District

Dear Board Members:

The meeting of the Board of Supervisors of **Falcon Trace Community Development District** will be held **Wednesday, August 21, 2024 at 6:00 PM at the Big Hawk Lake Recreation Center, 13600 Hawk Lake Drive, Orlando, Florida.** Following is the advance agenda for the meeting:

Board of Supervisors Meeting

1. Roll Call
2. Public Comment Period
3. Approval of Minutes of the July 17, 2024 Board of Supervisors Meeting
4. Consideration of Resolution 2024-05 Declaring 2024 Vacant Seats
5. Discussion of Community Movie Night Survey Results and Staff Plans
6. Consideration of 2024/2025 Non-Ad Valorem Agreement with OCPA
7. Staff Reports
 - A. Attorney
 - B. District Manager's Report
 - i. Approval of Check Register
 - ii. Balance Sheet and Income Statement
 - C. Field Manager's Report
 - i. Consideration of 2024/2025 Landscape Contract Renewal
 - ii. Consideration of 2024/2025 Aquatic Weed Maintenance Contract Renewal
 - iii. Consideration of 2024/2025 Pool Maintenance Contract Renewal
 - D. Amenity Manager Report
8. Supervisor's Requests
9. Adjournment

MINUTES

**MINUTES OF MEETING
FALCON TRACE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Falcon Trace Community Development District was held Wednesday, **July 17, 2024** at 6:00 p.m. at the Big Hawk Lake Recreational Center, 13600 Hawk Lake Drive, Orlando, Florida.

Present and constituting a quorum were:

Sara Hurst
Carole Miller
Sue Marchesi Baron
Perry Shaikh

Chairperson
Vice Chairperson
Assistant Secretary
Assistant Secretary

Also Present were:

Jason Showe
Kate John
Mike Eckert
Jarett Wright
Marcia Calleja

District Manager
District Counsel *by telephone*
District Counsel *by telephone*
Field Operations
CALM

The following is a summary of the discussions and actions taken at the July 17, 2024 regular meeting of the Board of Supervisors of the Falcon Trace Community Development District.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Showe called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Public Comment Period

There being no comments, the next item followed.

THIRD ORDER OF BUSINESS

**Approval of the Minutes of the May 15, 2024
Board of Supervisors Meeting**

Ms. Hurst moved to approve the minutes of the May 15, 2024 meeting Ms. Miller seconded the motion. The motion passed on the following roll call vote:
Ms. Hurst yes.
Ms. Miller yes.
Mr. Shaikh yes.
Ms. Baron yes.

FOURTH ORDER OF BUSINESS

Public Hearing

Ms. Baron moved to open the public hearing. Ms. Hurst seconded the motion. The motion passed on the following roll call vote:
Ms. Hurst yes.
Ms. Miller yes.
Mr. Shaikh yes.
Ms. Baron yes.

A. Consideration of Resolution 2024-03 Adopting the Fiscal Year 2025 Budget and Appropriating Funds

Mr. Showe stated this is very similar to what you approved as the proposed budget, there is no assessment increase this year.

Ms. Hurst moved to approve Resolution 2024-03. Ms. Baron seconded the motion. The motion passed on the following roll call vote:
Ms. Hurst yes.
Ms. Miller yes.
Mr. Shaikh yes.
Ms. Baron yes.

B. Consideration of Resolution 2024-04 Imposing Special Assessments and Certifying an Assessment Roll

Mr. Showe stated this resolution levies the assessments and attached to the resolution as Exhibit A will be the adopted budget and Exhibit B will be the assessment roll.

Ms. Miller moved to approved Resolution 2024-04. Ms. Baron seconded the motion. The motion passed on the following roll call vote:

Ms. Hurst yes.
Ms. Miller yes.
Mr. Shaikh yes.
Ms. Baron yes.

Ms. Hurst moved to close the public hearing. Ms. Baron seconded the motion. The motion passed on the following roll call vote:

Ms. Hurst yes.
Ms. Miller yes.
Mr. Shaikh yes.
Ms. Baron yes.

FIFTH ORDER OF BUSINESS

Discussion of Community Movie Night

Ms. Hurst stated what is in the meeting notes is what I sent to Jason and we met with Nigel from the HOA, and asked if there was any interest on the part of the HOA to partner with us for a movie night for the community. He was veery open to the conversation and if we could put a QR code in their HOA newsletter to see if there was any interest. We can put our poll, which is a thumbs up thumbs down in the next newsletter with a QR code that says are you interested doing something in November or not interested.

The board discussed response time to survey, staffing, security, insurance, rain event, cleaning after the event, date of event late November early December, arrival time, movie time, departure time, lighting, and trashcans.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Manager

i. Approval of Check Register

Ms. Miller moved to approve the check register. Ms. Baron seconded the motion. The motion passed on the following roll call vote.

Ms. Hurst yes.

Mr. Shaikh yes.

Ms. Baron yes.

Ms. Miller yes.

ii. Balance Sheet and Income Statement

A copy of the financials was included in the agenda package.

iii. Adoption of District Goals and Objectives

Mr. Showe stated House Bill 7013 was passed recently and it requires districts to come up with a set of goals for the district that have to be measurable, and we have to provide a report. We will put these goals on the website and by December of the following year we have to put a report of how well we achieved those goals. This just came out a couple weeks ago and they have to be approved by October 1. In the interest of timeliness we drafted this set of goals and objectives that are appropriate for all our districts.

Ms. Hurst moved to approve the proposed goals and objectives. Ms. Miller seconded the motion. The motion passed on the following roll call vote:

Ms. Hurst yes.

Mr. Shaikh yes.

Ms. Baron yes.

Ms. Miller yes.

iv. Approval of Fiscal Year 2025 Meeting Schedule

Ms. Miller moved to approve the fiscal year meeting schedule. Ms. Baron seconded the motion. The motion passed on the following roll call vote.

Ms. Hurst yes.

Mr. Shaikh yes.

Ms. Baron yes.

Ms. Miller yes.

C. Field Manager's Report

Mr. Wright updated the board on work completed since the last board meeting and reported that the baseboards will be done next week, the flooring will be installed after that time and suggested that some irrigation heads be changed and that a French drain may be installed where water is pooling.

D. Amenity Manager's Report

Ms. Calleja gave an overview of the amenity manger's report, copy of which was included in the agenda package.

SEVENTH ORDER OF BUSINESS**Supervisor's Requests**

There being no comments, the next item followed.

EIGHTH ORDER OF BUSINESS**Next Meeting Date**

The next meeting will be August 21, 2024.

NINTH ORDER OF BUSINESS**Adjournment**

Ms. Hurst moved to adjourn the meeting at 7:28 p.m. and Ms. Miller seconded the motion. The motion passed on the following roll call vote.

Ms. Hurst yes.

Ms. Miller yes.

Mr. Shaikh yes.

Ms. Baron yes.

Secretary/Assistant Secretary

Chairman/Vice Chairman

SECTION IV

RESOLUTION 2024-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE FALCON TRACE COMMUNITY DEVELOPMENT DISTRICT DECLARING A VACANCY IN SEAT 2 ON THE BOARD OF SUPERVISORS PURSUANT TO SECTION 190.006(3)(b), *FLORIDA STATUTES*; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the Falcon Trace Community Development District (“**District**”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*; and

WHEREAS, on November 5, 2024, three (3) members of the Board of Supervisors (“**Board**”) are to be elected by the “**Qualified Electors**” of the District, as that term is defined in Section 190.003, *Florida Statutes*; and

WHEREAS, the District published a notice of qualifying period set by the Supervisor of Elections at least two (2) weeks prior to the start of said qualifying period; and

WHEREAS, at the close of the qualifying period there were no Qualified Electors qualified to run for one (1) of the seats available for election by the Qualified Electors of the District; and

WHEREAS, pursuant to Section 190.006(3)(b), *Florida Statutes*, the Board shall declare the seats vacant, effective the second Tuesday following the general election; and

WHEREAS, Qualified Electors are to be appointed to the vacant seats within 90 days thereafter; and

WHEREAS, the Board finds that it is in the best interests of the District to adopt this Resolution declaring the seats available for election as vacant.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE FALCON TRACE COMMUNITY DEVELOPMENT DISTRICT:

1. DECLARATION OF VACANT BOARD SUPERVISOR SEATS. The following seat is hereby declared vacant effective as of November 19, 2024:

Seat #2 (currently held by Felix Kutlik)

2. INCUMBENT BOARD SUPERVISORS. Until such time as the Board nominates Qualified Electors to fill the vacancies declared in Section 1 above, the incumbent Board Supervisors of those respective seats shall remain in office.

3. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

4. EFFECTIVE DATE. This Resolution shall become effective upon its passage.

PASSED AND ADOPTED this 21st day of August 2024.

ATTEST:

**FALCON TRACE COMMUNITY DEVELOPMENT
DISTRICT**

Print Name:_____

Chairperson, Board of Supervisors

SECTION V

Movie Night at Big Hawk Lake
Partnership between Falcon Trace CDD and Falcon Trace HoA

Objective: to build community relations and provide a family friendly experience for the residents of Falcon Trace subdivision.

Movie Night to be held in late November on the grounds of the Big Hawk Lake recreational facility. Initial plan is to have a 20-25ft movie screen placed near the entrance to the dock area to allow for lawn seating for residents.

There is NO rain back-up plan – if weather does not allow for event then event does not occur. Will revisit idea in Spring if there has been positive response from residents.



Interest survey (Yes / No) article placed in HoA newsletter to be distributed in Aug 2024. QR code leads directly to form with “yes / no” selection as well as surname of family and anticipated number of attendees.

Once event approved & finalized by both Falcon Trace CDD board and Falcon Trace HoA board, communication will be shared out to Falcon Trace Residents inclusive of date / time / movie selection. This approval should occur no later than Oct 18, 2024, to allow for communication to reach residents. Methods of communication will be Falcon Trace Newsletter / Falcon Trace HoA website / CDD website / Falcon Trace HoA email blast / Bulletin board at Big Hawk Lake pool area.

Wrist bands will be required for entry to event. Wrist bands will be available for pick-up (no cost) at Big Hawk Lake pool facility during normal pool hours. If individual does not already have a recreation card to verify homeownership within Falcon Trace pool attendants will need to process individuals to ensure they reside in the community prior to issuing wristbands. Wristbands will not necessarily be available at event entrance – this still to be determined.

Movie licensing, screen & projector, staffing and other items to be secure via Community and Lifestyle Management LLC (CALM) at the direction of CDD Board.

Prior to event date (2-3 days out) pool restrooms should be professionally cleaned / stocked. After event, may engage same company for cleaning – will be based upon usage during event.

Pest management company engaged to spray for mosquitos, again 2-3 days out from event.

Parking will be limited to main parking area and street parking. As attendees are residents of the community, walking / bicycling will be encouraged.

Additional off-duty Orange County offices (anticipate two (2) individuals) will be engaged for the duration of the event, which is not planned to exceed 4 hours in length.

Big Hawk Lake recreation center turn around will be blocked by CALM delivery vehicle to ensure access should the need arise for emergency vehicles. May see if off-duty officers would prefer to park in this location to make presence visible.

Pool restrooms will be available for use / CALM staff member to be stationed inside pool facility to ensure no one accesses pool or remains within the gated area.

Entry point for film viewing will be existing gate access point to Right of Big Hawk Lake Recreation center pool area. Location will be staffed by CALM employee who will check for appropriate wrist band worn for access to event.

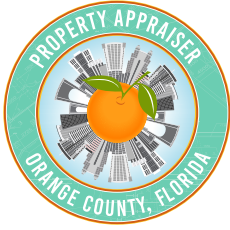
No food or drink will be provided or made available for sale during the event. Trash receptacles will be stationed around the seating area for any items brought by residents. No alcoholic beverages will be permitted, as is identified in Big Hawk Lake recreation center rules, posted at pool facility.

Costs associated with event to be split between CDD and HoA in equal amounts up to \$5000.

Costs associated with individual line items will be provided by CALM representative, Marcia Calleja as event date draws closer and will include, but may not be limited to, the list below.

- Movie Licensing Fee
- Projector & Screen & any supplemental audio necessary for screening
- Electrical (inclusive of extension cords / bumble-bee ramps / tape to secure cords)
- Trash receptacles / bags to be placed around seating area and in parking lot (8-10 total)
- Safety / Snow Fencing & method to secure to allow for pool restrooms to be isolated from pool area and delineation of event area as looking to utilize single point of entry along right side of pool area.
 - [Cordova 100 ft. Orange Safety Fence SF1201 - The Home Depot](#)
 - [Everbilt 1-3/10 in. x 1-3/10 in. x 5 ft. 14-Gauge Powder Coated Steel Fence U-Post with Anchor Plate 901155EB - The Home Depot](#)
 - [Commercial Electric 4 in. 8 in. Standard Cable Tie 200 Combo Pack 4in+8in natural/black\(200\) - The Home Depot](#)
- Wristbands to identify residents / guests who elect to participate in event. General public is not anticipated to participate nor will be allowed to enter the area.
 - [Amazon.com : Epakh 600 Pcs Paper Wristbands for Events Neon Wrist Bands Waterproof Paper Bracelets Concert Wristbands Neon Colored Adhesive Wristbands for Events \(Dazzling Blue\) : Office Products](#)
- Off duty police officers – budgeting for 2 individuals for two (2) four-hour shifts
- Three (3) CALM staff members – 1 for pool facility - restroom monitor / others for set-up, entry gate access point, monitoring of back side of event area, run of film equipment, tear down of equipment. *May need to investigate if more staff are needed.*
- Restroom cleaning costs
- Pest Management costs

SECTION VI



NON-AD VALOREM ASSESSMENT ADMINISTRATION AGREEMENT

An AGREEMENT made this 1st day of October 2024 between AMY MERCADO as Orange County Property Appraiser (Property Appraiser) and, Falcon Trace CDD (Taxing Authority), and is effective upon acceptance by both parties and through, September 30, 2025.

1. The Taxing Authority desires to use the services of the Property Appraiser to maintain non-ad valorem assessments on the tax roll and the Property Appraiser is prepared to do so, on behalf of the Taxing Authority. Each party represents that it has satisfied all conditions precedent to enter into this agreement.
2. The Property Appraiser agrees to perform the following service for the Taxing Authority:
 - A. Create a Non-Ad Valorem Assessment Roll for the Taxing Authority for the 2025 tax roll year using data provided annually to the Property Appraiser's Office by the Taxing Authority per attached Calendar for Implementation of Non- Ad Valorem Assessment Roll.
 - B. Provide the Taxing Authority with a data file in a compatible format on or before April 1, containing all parcels within the boundaries of the Taxing Authority to be used for the Taxing Authority's planning purposes in establishing its non-ad valorem assessments.
 - C. Receive from the Taxing Authority its proposed or adopted non-ad valorem assessment levy for each type of property and apply that amount to each parcel of real property as stipulated by Taxing Authority.
 - D. Include the Taxing Authority's non-ad valorem assessments on the Notice of Proposed Property Taxes and Proposed or Adopted Non-Ad Valorem Assessments mailed to all property owners in August of each year.
 - E. Receive from the Taxing Authority, corrections or changes to the roll and update the Non-Ad Valorem Assessment Roll for tax bills on or before September 15 of each year, the statutory deadline for certification of non-ad valorem assessments.
 - F. Deliver the Taxing Authority's Non-Ad Valorem Assessment Roll to the Orange County Tax Collector's Office so that tax bills mailed on or about November 1 will include the Taxing Authority's non-ad valorem assessment levies.
3. Taxing Authority agrees to perform the following acts in connection with this agreement:

- A. Advise the property owners within the Taxing Authority in an appropriate and lawful manner of the Taxing Authority's intention to utilize the Uniform non- ad valorem assessment method described in Sections 197.3631 through 197.3635, Florida Statutes, and any other applicable Florida statute, and carry out its responsibilities under said sections.
 - B. Timely provide the Property Appraiser with information required to prepare the Uniform Non-Ad Valorem Assessment Roll per the Calendar for Implementation of Non-Ad Valorem Assessment Roll.
 - C. Advise the property owners within the Taxing Authority as appropriate that the Property Appraiser's office is acting in a ministerial capacity for the Taxing Authority in connection with the non-ad valorem assessments.
 - D. Preparation and delivery of certificate of corrections directly to Tax Collector, with copy to Property Appraiser, for any corrections to a certified final tax roll.
4. The Taxing Authority shall use its best efforts in furnishing the Property Appraiser with up-to-date and accurate data concerning its boundaries, proposed assessments, and other information as requested from time to time by the Property Appraiser and necessary to facilitate his making the assessment in question. The Property Appraiser shall, using the information provided by the Taxing Authority, place the district's non-ad valorem assessments, as made from time to time and certified to him, on properties within the district.
5. The Property Appraiser shall be compensated by the Taxing Authority for the administrative costs incurred in carrying out this Agreement. These costs include, but are not limited to labor, printing, forms, office supplies, computer equipment usage, postage, programming, or any other associated costs.
6. On 1st day of October of each applicable year, the administrative fee will be invoiced to the Taxing Authority equivalent to \$0 per parcel assessed with a non-ad valorem tax. Parcel counts supporting the invoiced fee will be determined based upon the most current certified non-ad valorem assessment roll. Any new assessments added to the tax roll that were not previously certified and invoiced an administrative fee, will be separately invoiced on or around July 15 and prior to mailing of the Notice of Proposed Property Taxes in August.
7. The specific duties to be performed under this agreement and their respective timeframes are contained in the Calendar for Implementation of Non-Ad Valorem Assessment Roll, which is incorporated herein by reference.
8. This agreement constitutes the entire agreement between the parties and can only be modified in writing and signed by both parties.

9. All parts of this Agreement not held unenforceable for any reason shall be given full force and effect.
10. All communications required by this agreement shall be in writing and sent by first class mail, email, or facsimile to the other party.

Notices to the Taxing Authority shall be addressed to:

Falcon Trace CDD

Jason Showe
Governmental Management Services
219 E. Livingston Street
Orlando, FL 32801
jshowe@gmscfl.com
(407) 841-5524

Notices to the Property Appraiser shall be addressed to:

Carmen Crespo, Director, Accounting and Finance
Orange County Property Appraiser
200 S. Orange Ave., Suite 1700
Orlando, FL 32801
ccrespo@ocpafl.org
(321) 379-4707

11. TERMINATION. This Agreement may be terminated by either party upon written notice. Property Appraiser will perform no further work after the written termination notice is received.
12. TERM. This Agreement shall continue until such time as either party terminates the Agreement pursuant to Paragraph 11, above.
13. GOVERNING LAW; VENUE. This Agreement shall be governed by the laws of the State of Florida. Any action to interpret or enforce any provision of this Agreement shall be brought in the State and Federal courts for Orange County, Florida.

ORANGE COUNTY PROPERTY APPRAISER

Signed _____
AMY MERCADO

Date _____

FALCON TRACE CDD

Name _____

Signed _____

Date _____

CALENDAR FOR IMPLEMENTATION OF NON-AD VALOREM ASSESSMENTS

On or about April 1st, Property Appraiser to provide the Taxing Authority with an electronic file that includes parcel ID and any other information applicable or requested. Taxing Authority may request this file at any time after January 1st, but must understand that many splits/ combos, annexations, etc., may not be reflected early in the tax year and subsequent files may be necessary. If any additional information is required at any time by Taxing Authority, it should be requested of the Property Appraiser by Taxing Authority, allowing for a reasonable turnaround time. The file shall be in an ascii file, text or excel file, unless another format is requested and agreed upon between parties.

June 1

- Property Appraiser distributes Best Estimate of Taxable Value to all Taxing Authorities.

July 1

- Property Appraiser certifies Preliminary tax roll to all taxing authorities.

- Taxing Authority reviews all assessments and provides final approval for Notice of Proposed Property Taxes (TRIM)

July 15

- Property Appraiser to invoice Administrative Fee for new parcels, if any, assessed and in excess of prior year certified non-ad valorem assessment roll parcel count.

August 4

- The Taxing Authority adopts its proposed millage rate and submits to the Property Appraiser for TRIM.

August 24

- Last day Property Appraiser can mail TRIM notices to all property owners on the tax roll.

September 3 – October 3

- Taxing Authority holds initial and final public budget hearing.

September 15

- Taxing Authority certifies final non-ad valorem assessment roll to Property Appraiser on or before September 15 with any changes, additions, or deletions to the non-ad valorem assessment roll since the TRIM notices.

October

- Property Appraiser to mail Non-Ad Valorem Assessment Administration Agreement and invoice for non-ad valorem assessment processing for subsequent tax roll, based upon most recent certified non-ad valorem assessment roll parcel count.
- Property Appraiser delivers the Taxing Authority non-ad valorem assessment roll to the Tax Collector for collection of taxes on November 1 tax bills.

SECTION VII

SECTION B

SECTION 1

Falcon Trace Community Development District

Summary of Check Register

June 21, 2024 to August 5, 2024

Fund	Date	Check No.'s	Amount
General Fund	45470	4604-4606	\$ 13,574.95
	45485	4607-4611	\$ 11,368.79
	45491	4612-4615	\$ 774.96
	45498	4616	\$ 195.25
	45505	4617-4621	\$ 14,505.99
			<hr/> \$ 40,419.94
<u>Supervisors July 2024</u>			
	Carole Miller	50452	\$ 184.70
	Pervaiz Shaikh	50453	\$ 184.70
	Sara Hurst	50454	\$ 184.70
	Susan Baron	50455	\$ 184.70
			<hr/> \$ 738.80
Total Amount			<hr/> \$ 41,158.74

CHECK DATE	VEND#INVOICE..... DATE	...EXPENSED TO... INVOICE	YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT	#
7/18/24	00113	7/17/24	3423657 GENERAL COUNSEL	202406	310	51300	31500			*	129.00		
KUTAK ROCK LLP												129.00	004612
7/18/24	00019	6/30/24	09572768 NOT OF BUDGET HEARING	202406	310	51300	48000			*	526.86		
ORLANDO SENTINEL COMMUNICATIONS LLC												526.86	004613
7/18/24	00022	7/18/24	21077 TANK RENTAL FEE	202407	300	15500	10000			*	30.00		
SPIES POOL, LLC												30.00	004614
7/18/24	00090	7/10/24	13490520 SECURITY MONITORING AUG24	202407	300	15500	10000			*	89.10		
SAFE TOUCH SECURITY SYSTEMS												89.10	004615
7/25/24	00131	7/22/24	4059418 IRRIGATION REPAIRS	202407	320	53800	49100			*	195.25		
BLADE RUNNERS COMMERCIAL												195.25	004616
8/01/24	00079	7/30/24	18130 MTHLY LAKE MAINT JUL24	202407	320	53800	47000			*	650.00		
AQUATIC WEED MANAGEMENT, INC.												650.00	004617
8/01/24	00131	8/01/24	4059438 LANDSCAPING MAINT - AUG24	202408	320	53800	47500			*	2,958.00		
BLADE RUNNERS COMMERCIAL												2,958.00	004618
8/01/24	00124	7/24/24	19 POOL ATTENDANTS - JUL 24	202407	320	53800	12200			*	9,054.90		
		7/24/24	19 INDEED - POOL ATTENDANT	202407	310	51300	49100			*	50.85		
		7/24/24	19 AMAZON - PRINTER INK	202407	310	51300	51000			*	53.92		
		7/24/24	19 AMAZON - DOGGIE POT BAGS	202407	320	53800	47600			*	114.95		
COMMUNITY ASSOC. & LIFESTYLE MGMT												9,274.62	004619
8/01/24	00027	6/30/24	728 NEW SWINGS/MOVE BIKE RACK	202406	320	53800	47600			*	823.42		
GOVERNMENTAL MANAGEMENT SERVICES												823.42	004620
8/01/24	00022	7/17/24	308489 BULK BLEACH	202407	320	53800	47400			*	799.95		
SPIES POOL, LLC												799.95	004621
TOTAL FOR BANK A												40,419.94	
FALC FALCON TRACE CWRIGHT													

CHECK	VEND#INVOICE.....	...EXPENSED TO...	VENDOR NAME				STATUS	AMOUNTCHECK.....	
DATE		DATE	INVOICE	YRMO	DPT	ACCT#	SUB	SUBCLASS		AMOUNT	#
TOTAL FOR REGISTER									40,419.94		

SECTION 2

Falcon Trace
Community Development District

Unaudited Financial Reporting
June 30, 2024



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4	<u>Capital Reserve Fund</u>
5	<u>Month to Month</u>
6	<u>Assessment Receipt Schedule</u>

Falcon Trace
Community Development District
Combined Balance Sheet
June 30, 2024

	<i>General Fund</i>	<i>Capital Projects Fund</i>	<i>Totals Governmental Funds</i>
Assets:			
<u>Cash:</u>			
Operating Account	\$ 230,754	\$ 215,174	\$ 445,928
<u>Investments:</u>			
State Board Administration	\$ 174,468	\$ -	\$ 174,468
Due from Other	\$ 7,083	\$ -	\$ 7,083
Prepaid Expenses	\$ 117	\$ -	\$ 117
Total Assets	\$ 412,423	\$ 215,174	\$ 627,596
Liabilities:			
Accounts Payable	\$ 2,412	\$ 2,459	\$ 4,871
Total Liabilites	\$ 2,412	\$ 2,459	\$ 4,871
Fund Balance:			
Assigned for:			
Capital Reserves	\$ -	\$ 212,714	\$ 212,714
Nonspendable:			
Deposits and Prepaid Items	\$ 117	\$ -	\$ 117
Unassigned	\$ 409,894	\$ -	\$ 409,894
Total Fund Balances	\$ 410,011	\$ 212,714	\$ 622,725
Total Liabilities & Fund Balance	\$ 412,423	\$ 215,174	\$ 627,596

Falcon Trace
Community Development District
General Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending June 30, 2024

	Adopted	Prorated Budget	Actual	
	Budget	Thru 06/30/24	Thru 06/30/24	Variance
Revenues:				
Maintenance Assessments	\$ 355,855	\$ 355,855	\$ 348,667	\$ (7,188)
Miscellaneous Income	\$ 500	\$ 500	\$ 1,920	\$ 1,420
Interest Income	\$ 1,500	\$ 1,500	\$ 8,198	\$ 6,698
Total Revenues	\$ 357,855	\$ 357,855	\$ 358,785	\$ 930
Expenditures:				
<u>General & Administrative:</u>				
Supervisors Fees	\$ 8,000	\$ 6,000	\$ 3,400	\$ 2,600
FICA Expense	\$ 612	\$ 459	\$ 260	\$ 199
Engineering Fees	\$ 1,000	\$ 750	\$ -	\$ 750
Assessment Roll	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
Attorney Fees	\$ 25,000	\$ 18,750	\$ 5,389	\$ 13,361
Annual Audit	\$ 2,950	\$ 2,950	\$ 3,450	\$ (500)
Management Fees	\$ 60,946	\$ 45,709	\$ 45,709	\$ (0)
Information Technology	\$ 1,458	\$ 1,093	\$ 1,094	\$ (0)
Website Maintenance	\$ 795	\$ 596	\$ 596	\$ -
Telephone	\$ 50	\$ 38	\$ -	\$ 38
Postage	\$ 800	\$ 600	\$ 172	\$ 428
Printing and Binding	\$ 600	\$ 450	\$ 75	\$ 375
Insurance	\$ 14,034	\$ 14,034	\$ 13,205	\$ 829
Legal Advertising	\$ 2,500	\$ 1,875	\$ 698	\$ 1,177
Contingency	\$ 2,000	\$ 1,500	\$ 231	\$ 1,269
Property Appraiser	\$ 1,000	\$ 750	\$ -	\$ 750
Office Supplies	\$ 350	\$ 263	\$ 440	\$ (178)
Dues, Licenses, & Subscriptions	\$ 175	\$ 175	\$ 175	\$ -
Subtotal General & Administrative	\$ 127,269	\$ 100,992	\$ 79,893	\$ 21,098

Falcon Trace
Community Development District
General Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending June 30, 2024

	Adopted	Prorated Budget	Actual	
	Budget	Thru 06/30/24	Thru 06/30/24	Variance
<u>Operations & Maintenance</u>				
Field Management	\$ 22,840	\$ 17,130	\$ 15,227	\$ 1,903
Property Insurance	\$ 14,987	\$ 14,987	\$ 14,669	\$ 318
Pool Staff Payroll	\$ 88,030	\$ 66,022	\$ 46,481	\$ 19,542
Security	\$ 1,500	\$ 1,125	\$ 708	\$ 417
Telephone Expense	\$ 3,175	\$ 2,381	\$ 2,294	\$ 88
Electric	\$ 21,420	\$ 16,065	\$ 14,097	\$ 1,968
Irrigation/Water	\$ 15,593	\$ 11,694	\$ 7,356	\$ 4,339
Lake Maintenance	\$ 10,290	\$ 7,718	\$ 5,850	\$ 1,868
Pest Control	\$ 683	\$ 512	\$ -	\$ 512
Pool Maintenance	\$ 33,902	\$ 25,427	\$ 17,858	\$ 7,568
Grounds Maintenance	\$ 39,230	\$ 29,423	\$ 29,033	\$ 389
General Facility Maintenance	\$ 35,000	\$ 26,250	\$ 29,470	\$ (3,220)
Refuse Service	\$ 10,000	\$ 7,500	\$ 4,460	\$ 3,040
Field Contingency	\$ 6,000	\$ 4,500	\$ 12,812	\$ (8,312)
Subtotal Operations & Maintenance	\$ 302,648	\$ 230,733	\$ 200,314	\$ 30,419
Total Expenditures	\$ 429,918	\$ 331,725	\$ 280,208	\$ 51,517
Excess (Deficiency) of Revenues over Expenditures	\$ (72,063)		\$ 78,578	
<u>Other Financing Sources/(Uses):</u>				
Transfer In/(Out) - Capital Reserve	\$ (64,514)	\$ -	\$ -	\$ -
Total Other Financing Sources/(Uses)	\$ (64,514)	\$ -	\$ -	\$ -
Net Change in Fund Balance	\$ (136,577)		\$ 78,578	
Fund Balance - Beginning	\$ 136,577		\$ 331,433	
Fund Balance - Ending	\$ -		\$ 410,011	

Falcon Trace
Community Development District
Capital Reserve Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending June 30, 2024

	Adopted	Prorated Budget	Actual	
	Budget	Thru 06/30/24	Thru 06/30/24	Variance
Revenues				
Interest	\$ 50	\$ 17	\$ 17	\$ -
Total Revenues	\$ 50	\$ 17	\$ 17	\$ -
Expenditures:				
Landscape Improvements	\$ 15,000	\$ 11,250	\$ 9,764	\$ 1,486
Parking Lot Sealing	\$ 6,000	\$ 6,000	\$ 6,303	\$ (303)
Flooring	\$ 15,000	\$ 4,182	\$ 4,182	\$ -
Painting	\$ 10,000	\$ 7,500	\$ -	\$ 7,500
Miscellaneous	\$ 10,000	\$ 7,500	\$ 387	\$ 7,113
Total Expenditures	\$ 56,000	\$ 36,432	\$ 20,636	\$ 15,796
Excess (Deficiency) of Revenues over Expenditures	\$ (55,950)		\$ (20,619)	
Other Financing Sources/(Uses)				
Transfer In/(Out)	\$ 64,514	\$ -	\$ -	\$ -
Total Other Financing Sources (Uses)	\$ 64,514	\$ -	\$ -	\$ -
Net Change in Fund Balance	\$ 8,564		\$ (20,619)	
Fund Balance - Beginning	\$ 191,369		\$ 233,334	
Fund Balance - Ending	\$ 199,933		\$ 212,714	

Falcon Trace
Community Development District
Month to Month

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
Revenues:													
Maintenance Assessments	\$ -	\$ 18,340	\$ 85,195	\$ 27,398	\$ 166,898	\$ 20,433	\$ 10,480	\$ 8,201	\$ 11,722	\$ -	\$ -	\$ -	\$ 348,667
Miscellaneous Income	\$ 455	\$ 75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600	\$ 790	\$ -	\$ -	\$ -	\$ 1,920
Interest Income	\$ 921	\$ 854	\$ 837	\$ 899	\$ 851	\$ 923	\$ 967	\$ 1,003	\$ 942	\$ -	\$ -	\$ -	\$ 8,198
Total Revenues	\$ 1,376	\$ 19,269	\$ 86,032	\$ 28,297	\$ 167,749	\$ 21,357	\$ 11,447	\$ 9,804	\$ 13,454	\$ -	\$ -	\$ -	\$ 358,785
Expenditures:													
General & Administrative:													
Supervisors Fees	\$ 800	\$ -	\$ -	\$ 1,000	\$ -	\$ 600	\$ -	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ 3,400
FICA Expense	\$ 61	\$ -	\$ -	\$ 77	\$ -	\$ 46	\$ -	\$ 77	\$ -	\$ -	\$ -	\$ -	\$ 260
Engineering Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Assessment Roll	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Attorney Fees	\$ 1,501	\$ 133	\$ 348	\$ 527	\$ 268	\$ 1,410	\$ 235	\$ 841	\$ 129	\$ -	\$ -	\$ -	\$ 5,389
Annual Audit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,450	\$ -	\$ -	\$ -	\$ -	\$ 3,450
Management Fees	\$ 5,079	\$ 5,079	\$ 5,079	\$ 5,079	\$ 5,079	\$ 5,079	\$ 5,079	\$ 5,079	\$ 5,079	\$ -	\$ -	\$ -	\$ 45,709
Information Technology	\$ 122	\$ 122	\$ 122	\$ 122	\$ 122	\$ 122	\$ 122	\$ 122	\$ 122	\$ -	\$ -	\$ -	\$ 1,094
Website Maintenance	\$ 66	\$ 66	\$ 66	\$ 66	\$ 66	\$ 66	\$ 66	\$ 66	\$ 66	\$ -	\$ -	\$ -	\$ 596
Telephone	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Postage	\$ 8	\$ 7	\$ 5	\$ 3	\$ 41	\$ 6	\$ 30	\$ 44	\$ 27	\$ -	\$ -	\$ -	\$ 172
Printing and Binding	\$ 4	\$ 26	\$ 3	\$ -	\$ 20	\$ -	\$ 4	\$ -	\$ 19	\$ -	\$ -	\$ -	\$ 75
Insurance	\$ 13,205	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,205
Legal Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 171	\$ 527	\$ -	\$ -	\$ -	\$ 698
Contingency	\$ 47	\$ -	\$ 45	\$ -	\$ -	\$ -	\$ 106	\$ -	\$ 33	\$ -	\$ -	\$ -	\$ 231
Property Appraiser	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Office Supplies	\$ 111	\$ 0	\$ 127	\$ 71	\$ 1	\$ 0	\$ 130	\$ 0	\$ 0	\$ -	\$ -	\$ -	\$ 440
Dues, Licenses, & Subscriptions	\$ 175	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 175
Subtotal General & Administrative	\$ 26,178	\$ 5,432	\$ 5,794	\$ 6,943	\$ 5,596	\$ 7,329	\$ 5,771	\$ 10,849	\$ 6,002	\$ -	\$ -	\$ -	\$ 79,893
Operations & Maintenance													
Field Management	\$ 1,903	\$ 1,903	\$ 1,903	\$ 1,903	\$ 1,903	\$ 1,903	\$ 1,903	\$ 1,903	\$ -	\$ -	\$ -	\$ -	\$ 15,227
Property Insurance	\$ 14,669	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,669
Pool Staff Payroll	\$ 6,345	\$ 3,485	\$ 2,303	\$ 1,756	\$ 2,205	\$ 8,881	\$ 3,861	\$ 8,168	\$ 9,477	\$ -	\$ -	\$ -	\$ 46,481
Security	\$ 87	\$ 96	\$ 96	\$ 87	\$ 79	\$ -	\$ 87	\$ 87	\$ 87	\$ -	\$ -	\$ -	\$ 708
Telephone Expense	\$ 246	\$ 253	\$ 253	\$ 253	\$ 253	\$ 259	\$ 259	\$ 259	\$ 259	\$ -	\$ -	\$ -	\$ 2,294
Electric	\$ 2,145	\$ -	\$ 1,501	\$ 1,716	\$ 1,699	\$ 1,583	\$ 1,766	\$ 1,919	\$ 1,767	\$ -	\$ -	\$ -	\$ 14,097
Irrigation/Water	\$ 458	\$ 854	\$ 652	\$ 937	\$ 1,125	\$ -	\$ 2,377	\$ 954	\$ -	\$ -	\$ -	\$ -	\$ 7,356
Lake Maintenance	\$ 650	\$ 650	\$ 650	\$ 650	\$ 650	\$ 650	\$ 650	\$ 650	\$ 650	\$ -	\$ -	\$ -	\$ 5,850
Pest Control	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pool Maintenance	\$ 1,923	\$ 680	\$ 1,725	\$ 1,572	\$ 1,428	\$ 1,420	\$ 2,512	\$ 3,315	\$ 3,285	\$ -	\$ -	\$ -	\$ 17,858
Grounds Maintenance	\$ 2,958	\$ 2,958	\$ 2,958	\$ 2,958	\$ 2,958	\$ 2,958	\$ 5,358	\$ 2,958	\$ 2,969	\$ -	\$ -	\$ -	\$ 29,033
General Facility Maintenance	\$ 4,020	\$ 797	\$ 3,290	\$ 14,092	\$ 3,593	\$ 484	\$ -	\$ 305	\$ 2,888	\$ -	\$ -	\$ -	\$ 29,470
Refuse Service	\$ 666	\$ 669	\$ -	\$ -	\$ 1,279	\$ -	\$ -	\$ 841	\$ 1,004	\$ -	\$ -	\$ -	\$ 4,460
Field Contingency	\$ -	\$ -	\$ -	\$ -	\$ 4,400	\$ 3,803	\$ 4,283	\$ -	\$ 326	\$ -	\$ -	\$ -	\$ 12,812
Subtotal Operations & Maintenance	\$ 36,070	\$ 12,345	\$ 15,331	\$ 25,925	\$ 21,572	\$ 21,941	\$ 23,057	\$ 21,359	\$ 22,713	\$ -	\$ -	\$ -	\$ 200,314
Total Expenditures	\$ 62,248	\$ 17,777	\$ 21,125	\$ 32,868	\$ 27,168	\$ 29,270	\$ 28,828	\$ 32,208	\$ 28,716	\$ -	\$ -	\$ -	\$ 280,208
Excess Revenues (Expenditures)	\$ (60,872)	\$ 1,492	\$ 64,907	\$ (4,571)	\$ 140,582	\$ (7,914)	\$ (17,381)	\$ (22,404)	\$ (15,262)	\$ -	\$ -	\$ -	\$ 78,578
Other Financing Sources/Uses:													
Transfer In/(Out) - Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Other Financing Sources/Uses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Change in Fund Balance	\$ (60,872)	\$ 1,492	\$ 64,907	\$ (4,571)	\$ 140,582	\$ (7,914)	\$ (17,381)	\$ (22,404)	\$ (15,262)	\$ -	\$ -	\$ -	\$ 78,578

Falcon Trace
COMMUNITY DEVELOPMENT DISTRICT
Special Assessment Receipts
Fiscal Year 2024

ON ROLL ASSESSMENTS

Gross Assessments	\$	378,569.40	\$	378,569.40
Net Assessments	\$	355,855.24	\$	355,855.24

	100%		100%	
--	------	--	------	--

Date	Distribution	Gross Amount	Discount/Penalty	Commission	Interest	Net Receipts	General Fund	Total
11/7/23	1	\$ 3,616.33	\$ (183.77)	\$ -	\$ -	\$ 3,432.56	\$ 3,432.56	\$ 3,432.56
11/15/23	2	\$ 2,518.20	\$ (100.74)	\$ -	\$ -	\$ 2,417.46	\$ 2,417.46	\$ 2,417.46
11/30/23	3	\$ 13,010.70	\$ (520.49)	\$ -	\$ -	\$ 12,490.21	\$ 12,490.21	\$ 12,490.21
12/7/23	4	\$ 24,762.30	\$ (990.61)	\$ -	\$ -	\$ 23,771.69	\$ 23,771.69	\$ 23,771.69
12/14/23	5	\$ 35,674.50	\$ (1,427.15)	\$ -	\$ -	\$ 34,247.35	\$ 34,247.35	\$ 34,247.35
12/21/23	6	\$ 28,071.65	\$ (1,123.00)	\$ -	\$ 227.03	\$ 27,175.68	\$ 27,175.68	\$ 27,175.68
1/10/24	7	\$ 28,539.60	\$ (1,141.72)	\$ -	\$ -	\$ 27,397.88	\$ 27,397.88	\$ 27,397.88
2/16/24	8	\$ 174,595.20	\$ (6,980.44)	\$ (716.73)	\$ -	\$ 166,898.03	\$ 166,898.03	\$ 166,898.03
3/15/24	9	\$ 18,886.50	\$ (755.55)	\$ -	\$ 2,302.51	\$ 20,433.46	\$ 20,433.46	\$ 20,433.46
4/15/24	10	\$ 10,912.20	\$ (432.34)	\$ -	\$ -	\$ 10,479.86	\$ 10,479.86	\$ 10,479.86
5/15/24	11	\$ 8,458.90	\$ (257.95)	\$ -	\$ -	\$ 8,200.95	\$ 8,200.95	\$ 8,200.95
6/12/24	12	\$ 10,602.00	\$ (213.06)	\$ -	\$ 1,332.90	\$ 11,721.84	\$ 11,721.84	\$ 11,721.84
Total		\$ 359,648.08	\$ (14,126.82)	\$ (716.73)	\$ 3,862.44	\$ 348,666.97	\$ 348,666.97	\$ 348,666.97

	97.98%		Net Percent Collected	
\$ 7,188.27			Balance Remaining to Collect	

SECTION C

Falcon Trace CDD

Field Management Report



August 21st, 2024

Jarett Wright

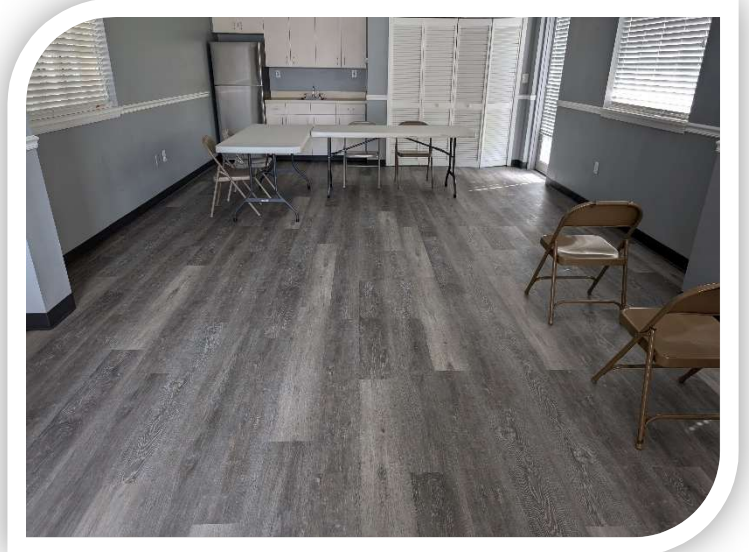
Field Manager

GMS

Completed

Flooring Renovations

- + GMS staff removed the baseboards in the meeting room and office to prepare for the flooring installation.
- + All-flooring USA installed the new flooring and baseboards.
- + Gathering proposals to update the countertop in the meeting room and refurbish the cabinets.



Completed

Pool Pump Repair

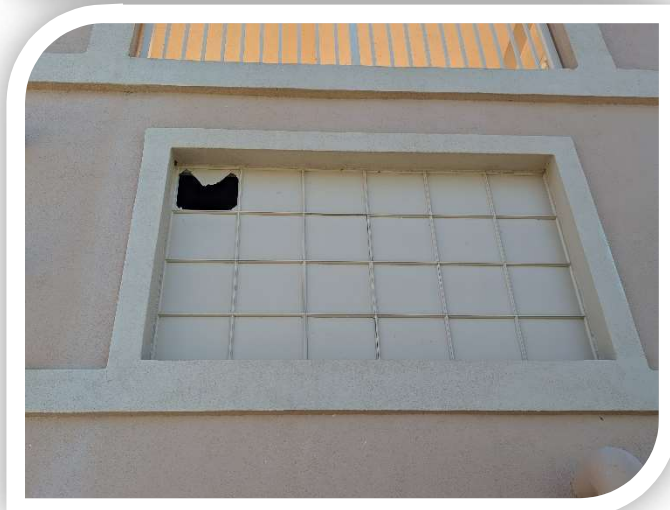
- ✚ The impeller for the pool pump broke causing a temporary pool closure.
- ✚ Spies performed an emergency repair within 24-hours and everything is currently operational.



Site Items

Upcoming Maintenance

- ✚ Stucco damage on columns adjacent to the pool will be repaired and painted.
- ✚ Broken window pane on the slide tower will be replaced.
- ✚ Shower head mount will be secured, and a new chain installed.
- ✚ 3 toilets in the bathrooms are currently broken. One bowl will require a full replacement, and the others are minor repairs. The vendor is currently working on these repairs.
- ✚ Meeting room closet doors adjusted and painted.
- ✚ Un-even surface sign installation.
- ✚ Pool drains cleaning.
- ✚ Pool furniture re-strapping proposals are being gathered, as well as slide maintenance proposals.



Conclusion

For any questions or comments regarding the above information, please contact me by phone at 407-750-3599, or by email at JWright@gmscfl.com. Thank you.

Respectfully,
Jarett Wright

SECTION 1

**FIRST AMENDMENT TO THE AGREEMENT BETWEEN THE FALCON TRACE
COMMUNITY DEVELOPMENT DISTRICT AND BLADE RUNNERS
COMMERICAL LANDSCAPING ORLANDO, LLC**

THIS FIRST AMENDMENT is made and entered into this ____ day of _____, 2024 by and between:

FALCON TRACE COMMUNITY DEVELOPMENT DISTRICT, a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, and located in Orange County, Florida, and whose mailing address is 219 East Livingston Street, Orlando, Florida 32801 (the “**District**”); and

BLADE RUNNERS COMMERCIAL LANDSCAPING ORLANDO, LLC., a Florida limited liability company, whose mailing address is 19 N. Texas Avenue, Orlando, Florida 32805 (the “**Contractor**”).

RECITALS

WHEREAS, the District was established by ordinance of the Board of County Commissioners in and for Orange County, Florida, for the purpose of financing, funding, planning, establishing, acquiring, constructing or reconstructing, enlarging or extending, equipping, operating, and maintaining systems and facilities for certain infrastructure improvements; and

WHEREAS, the District has a need to retain an independent contractor to provide landscape and irrigation maintenance services for certain lands within and around the District; and

WHEREAS, Contractor represents that it is qualified to serve as a landscape maintenance contractor and has agreed to provide to the District those services identified in the Landscape Maintenance Specifications.

WHEREAS, the District and Contractor now desire to extend the term of the Agreement for an additional one (1) year period; and the District and Contractor now desire to amend the compensation for services; and

WHEREAS, the District and Contractor each represent that it has the requisite authority to execute this First Amendment and to perform its obligations and duties hereunder, and each has satisfied all conditions precedent to the execution of this First Amendment so that this First Amendment constitutes a legal and binding obligation of each party hereto.

NOW, THEREFORE, based upon good and valuable consideration and the mutual covenants of the parties, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. RECITALS. The recitals stated above are true and correct and by this reference are incorporated herein and form a material part of this First Amendment.

2. AFFIRMATION OF THE AGREEMENT. The Agreement is hereby affirmed and continues to constitute a valid and binding agreement between the parties. Except as described in this First Amendment, nothing herein shall modify the rights and obligations of the parties under the Agreement. All of the remaining provisions including, but not limited to, the engagement of services, indemnification and sovereign immunity provisions, remain in full force and effect.

3. TERM; COMPENSATION. Pursuant to Section 5 of the Agreement, the term of the Agreement is hereby renewed for an additional one (1) year, beginning October 1, 2024, and ending September 30, 2025, unless terminated earlier in accordance with the terms therein. the District agrees to pay the Contractor twelve (12) equal monthly payments of **Two Thousand Nine Hundred Fifty-Eight Dollars (\$2,958.00)**, for a not-to-exceed annual total of **Thirty-Five Thousand Five Hundred Dollars (\$35,500.00)**

4. COUNTERPARTS. This First Amendment may be executed in any number of counterparts, each of which when executed and delivered shall be an original; however, all such counterparts together shall constitute but one and the same instrument.

5. EFFECTIVE DATE. This First Amendment shall be effective on the date and year first written above.

IN WITNESS WHEREOF, the parties execute this First Amendment to be effective the day and year first written above.

ATTEST:

**FALCON TRACE
COMMUNITY DEVELOPMENT
DISTRICT**

Secretary/Assistant Secretary

Vice/Chairperson, Board of Supervisors

WITNESS:

**BLADE RUNNERS COMMERCIAL
LANDSCAPING ORLANDO, LLC**

By: _____
Its: _____

By: _____
Its: _____



COMMERCIAL LANDSCAPING ORLANDO, LLC.

TEL: **407.306.0600**

EMAIL: **INFO@BLADERUNNERSORLANDO.COM**

August 12, 2024

Falcon Trace CDD
c/o GMS-Central Florida
219 E. Livingston St.
Orlando, FL 32801

Dear Mr. Wright,

This letter confirms our intentions to continuing with our service at Falcon Trace CDD. We will not increase our price for the next fiscal year.

Thank you for your attention to this matter. Should you have any questions or concerns, please do not hesitate contact me.

Respectfully,



Juan P Ramirez
Blade Runners Commercial Landscaping Orlando, LLC

SECTION 2

Aquatic Weed Management, Inc.

P.O. Box 1259 Haines City, FL 33845

waterweed1@aol.com

August 13, 2024

RE: Falcon Trace CDD Pond Maintenance

Jarrett,

There will be no price increases for FY 2025.

We are grateful for the relationship.

Best Regards,

Bill Snively

SECTION 3



Good afternoon, Jarett

We are excited to extend your swimming pool service, for the 2025 year.

Unfortunately, with prices rising on everything, we must make a small increase this year, the increase will add \$25.00 per week. Which we will round that amount to \$100 per month.

If you have any questions, please feel free to reach out.

Thank you and as always, we appreciate your business!

Pat Buchanan

Pat Buchanan
President

Cell: 407 948-6063

JP Buchanan

Vice President

Cell: 407 948-5810

Robert's Pool Service and Repair

19315 Old Lake Pickett Road Orlando, FL 32820

Office: 407 568-1074

Fax: 407 568-7483

CPC 041419