

**MINUTES OF MEETING
FALCON TRACE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Falcon Trace Community Development District was held Wednesday, **July 17, 2024** at 6:00 p.m. at the Big Hawk Lake Recreational Center, 13600 Hawk Lake Drive, Orlando, Florida.

Present and constituting a quorum were:

Sara Hurst	Chairperson
Carole Miller	Vice Chairperson
Sue Marchesi Baron	Assistant Secretary
Perry Shaikh	Assistant Secretary

Also Present were:

Jason Showe	District Manager
Kate John	District Counsel <i>by telephone</i>
Mike Eckert	District Counsel <i>by telephone</i>
Jarett Wright	Field Operations
Marcia Calleja	CALM

The following is a summary of the discussions and actions taken at the July 17, 2024 regular meeting of the Board of Supervisors of the Falcon Trace Community Development District.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Showe called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Public Comment Period

There being no comments, the next item followed.

THIRD ORDER OF BUSINESS

**Approval of the Minutes of the May 15, 2024
Board of Supervisors Meeting**

Ms. Hurst moved to approve the minutes of the May 15, 2024 meeting Ms. Miller seconded the motion. The motion passed on the following roll call vote:
Ms. Hurst yes.
Ms. Miller yes.
Mr. Shaikh yes.
Ms. Baron yes.

FOURTH ORDER OF BUSINESS

Public Hearing

Ms. Baron moved to open the public hearing. Ms. Hurst seconded the motion. The motion passed on the following roll call vote:
Ms. Hurst yes.
Ms. Miller yes.
Mr. Shaikh yes.
Ms. Baron yes.

A. Consideration of Resolution 2024-03 Adopting the Fiscal Year 2025 Budget and Appropriating Funds

Mr. Showe stated this is very similar to what you approved as the proposed budget, there is no assessment increase this year.

Ms. Hurst moved to approve Resolution 2024-03. Ms. Baron seconded the motion. The motion passed on the following roll call vote:
Ms. Hurst yes.
Ms. Miller yes.
Mr. Shaikh yes.
Ms. Baron yes.

B. Consideration of Resolution 2024-04 Imposing Special Assessments and Certifying an Assessment Roll

Mr. Showe stated this resolution levies the assessments and attached to the resolution as Exhibit A will be the adopted budget and Exhibit B will be the assessment roll.

Ms. Miller moved to approved Resolution 2024-04. Ms. Baron seconded the motion. The motion passed on the following roll call vote:
 Ms. Hurst yes.
 Ms. Miller yes.
 Mr. Shaikh yes.
 Ms. Baron yes.

Ms. Hurst moved to close the public hearing. Ms. Baron seconded the motion. The motion passed on the following roll call vote:
 Ms. Hurst yes.
 Ms. Miller yes.
 Mr. Shaikh yes.
 Ms. Baron yes.

FIFTH ORDER OF BUSINESS

Discussion of Community Movie Night

Ms. Hurst stated what is in the meeting notes is what I sent to Jason and we met with Nigel from the HOA, and asked if there was any interest on the part of the HOA to partner with us for a movie night for the community. He was veery open to the conversation and if we could put a QR code in their HOA newsletter to see if there was any interest. We can put our poll, which is a thumbs up thumbs down in the next newsletter with a QR code that says are you interested doing something in November or not interested.

The board discussed response time to survey, staffing, security, insurance, rain event, cleaning after the event, date of event late November early December, arrival time, movie time, departure time, lighting, and trashcans.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Manager

i. Approval of Check Register

Ms. Miller moved to approve the check register. Ms. Baron seconded the motion. The motion passed on the following roll call vote.
Ms. Hurst yes.
Mr. Shaikh yes.
Ms. Baron yes.
Ms. Miller yes.

ii. Balance Sheet and Income Statement

A copy of the financials was included in the agenda package.

iii. Adoption of District Goals and Objectives

Mr. Showe stated House Bill 7013 was passed recently and it requires districts to come up with a set of goals for the district that have to be measurable, and we have to provide a report. We will put these goals on the website and by December of the following year we have to put a report of how well we achieved those goals. This just came out a couple weeks ago and they have to be approved by October 1. In the interest of timeliness we drafted this set of goals and objectives that are appropriate for all our districts.

Ms. Hurst moved to approve the proposed goals and objectives. Ms. Miller seconded the motion. The motion passed on the following roll call vote:
Ms. Hurst yes.
Mr. Shaikh yes.
Ms. Baron yes.
Ms. Miller yes.

iv. Approval of Fiscal Year 2025 Meeting Schedule

Ms. Miller moved to approve the fiscal year meeting schedule. Ms. Baron seconded the motion. The motion passed on the following roll call vote.
Ms. Hurst yes.
Mr. Shaikh yes.
Ms. Baron yes.
Ms. Miller yes.

C. Field Manager’s Report

Mr. Wright updated the board on work completed since the last board meeting and reported that the baseboards will be done next week, the flooring will be installed after that time and suggested that some irrigation heads be changed and that a French drain may be installed where water is pooling.

D. Amenity Manager’s Report

Ms. Calleja gave an overview of the amenity manger’s report, copy of which was included in the agenda package.

SEVENTH ORDER OF BUSINESS Supervisor’s Requests

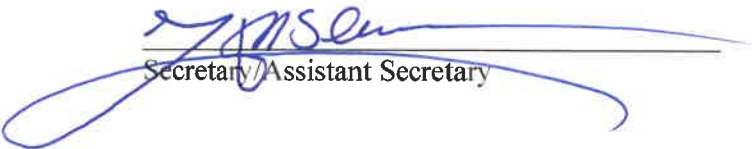
There being no comments, the next item followed.

EIGHTH ORDER OF BUSINESS Next Meeting Date

The next meeting will be August 21, 2024.

NINTH ORDER OF BUSINESS Adjournment

Ms. Hurst moved to adjourn the meeting at 7:28 p.m. and Ms. Miller seconded the motion. The motion passed on the following roll call vote.
Ms. Hurst yes.
Ms. Miller yes.
Mr. Shaikh yes.
Ms. Baron yes.


Secretary/Assistant Secretary


Chairman/Vice Chairman