

**MINUTES OF MEETING  
FALCON TRACE  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Falcon Trace Community Development District was held Wednesday, **October 16, 2024** at 6:00 p.m. at the Big Hawk Lake Recreational Center, 13600 Hawk Lake Drive, Orlando, Florida.

Present and constituting a quorum were:

Sara Hurst	Chairperson
Carole Miller	Vice Chairperson
Sue Marchesi Baron	Assistant Secretary
Perry Shaikh	Assistant Secretary

Also Present were:

Jason Showe	District Manager
Kate John	District Counsel <i>by telephone</i>
Jarett Wright	Field Operations
Marcia Calleja	CALM

*The following is a summary of the discussions and actions taken at the October 16, 2024 Falcon Trace Community Development District's regular Board of Supervisors meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Showe called the meeting to order and called the roll.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

There being no comments, the next item followed.

**THIRD ORDER OF BUSINESS**

**Approval of the Minutes of the August 21, 2024 Meeting**

Ms. Hurst moved to approve the minutes of the August 21, 2024 meeting Ms. Baron seconded the motion. The motion passed on the following roll call vote:  
 Ms. Hurst yes.  
 Mr. Shaikh yes.  
 Ms. Baron yes.  
 Ms. Miller yes.

**FOURTH ORDER OF BUSINESS**

**Discussion of Community Movie Night Details**

Ms. Calleja gave an overview of the proposed movie night event based on feedback from the board and discussed security, staffing, signage, solar lighting along walkways, additional trashcans, and fencing.

Mr. Hurst moved to approve a not to exceed amount to \$3,500 for the community movie night to be held before Christmas and Ms. Hurst was authorized to make any final decisions. Ms. Baron seconded the motion. The motion passed on the following roll call vote:  
 Ms. Hurst yes.  
 Ms. Miller yes.  
 Mr. Shaikh yes.  
 Ms. Baron Yes.

**FIFTH ORDER OF BUSINESS**

**Discussion of Changing Banks to Allow Direct Deposit**

Mr. Showe stated there was a question at the last meeting about having direct deposit. We can do that, but we have to change banks to Truist.

It was the consensus of the board to not change banks.

**SIXTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Ms. John stated regarding the movie night, I suggest a cost share agreement with the HOA.

Mr. Showe stated if you want to draft that we will circulate it to the HOA.

**B. Manager**

**i. Approval of Check Register**

Ms. Baron moved to approve the check register. Ms. Miller seconded the motion. The motion passed on the following roll call vote.  
Ms. Hurst yes.  
Mr. Shaikh yes.  
Ms. Miller yes.  
Ms. Baron yes.

**ii. Balance Sheet and Income Statement**

A copy of the financials was included in the agenda package.

**C. Field Manager’s Report**

Mr. Wright stated there is no major damage from the hurricane to report, we recently had the backflows tested and have no water line issues, we started clearing the tree debris from the storm, and the pool was inspected.

**D. Amenity Manager’s Report**

Ms. Calleja gave an overview of the amenity manager’s report.

**SEVENTH ORDER OF BUSINESS**

**Supervisor’s Requests**

There being no comments, the next item followed.

**EIGHTH ORDER OF BUSINESS**

**Next Meeting Date**

Ms. Hurst moved to adjourn the meeting and Ms. Baron seconded the motion. The motion passed on the following roll call vote.  
Ms. Hurst yes.  
Ms. Miller yes.  
Ms. Baron yes.  
Mr. Shaikh yes.

October 16, 2024

Falcon Trace CDD

  
Secretary/Assistant Secretary

  
Chairman/Vice Chairman