

**MINUTES OF MEETING
FALCON TRACE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Falcon Trace Community Development District was held Wednesday, **January 15, 2025** at 6:00 p.m. at the Big Hawk Lake Recreational Center, 13600 Hawk Lake Drive, Orlando, Florida.

Present and constituting a quorum were:

Sara Hurst	Chairperson
Carole Miller	Vice Chairperson
Sue Marchesi Baron	Assistant Secretary
Perry Shaikh	Assistant Secretary
Felix Kutlik	Assistant Secretary <i>by telephone</i>

Also Present were:

Jason Showe	District Manager
Mike Eckert	District Counsel <i>by telephone</i>
Jarett Wright	Field Operations
Marcia Calleja	CALM

The following is a summary of the discussions and actions taken at the August 21, 2024 regular meeting of the Board of Supervisors of the Falcon Trace Community Development District.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Showe called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Public Comment Period

There being no comments, the next item followed.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the October 16, 2024 Meeting

Mr. Hurst moved to approve the minutes of the October 16, 2024 meeting as amended. Ms. Baron seconded the motion. The motion passed on the following roll call vote:
 Ms. Hurst yes.
 Ms. Miller yes.
 Mr. Shaikh yes.
 Mr. Kutlik yes.
 Ms. Baron yes.

FOURTH ORDER OF BUSINESS

Organizational Matters

Mr. Showe stated at your August meeting we declared seat 2 vacant and Mr. Kutlik sits in that seat until someone is appointed. You can reappoint Felix if he is willing to continue to serve and that term will expire November 2028.

Mr. Kutlik stated I am willing to stay in that seat.

Ms. Hurst moved to appoint Felix Kutlik to fill the unexpired term of office of seat 2. Ms. Baron seconded the motion. The motion passed on the following roll call vote.
 Ms. Hurst yes.
 Ms. Miller yes.
 Mr. Shaikh yes.
 Mr. Kutlik yes.
 Ms. Baron yes.

FIFTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Eckert stated you have all taken your ethics training for last year, congratulations for getting that done. Remember when you do your financial disclosure you will need to check the box saying that you took that training in 2024. You also have to do it in 2025. In an abundance of caution I suggest you wait until the end of May to start the ethics training for 2025 in the chance that the Florida Legislature refines what needs to be taken for the ethics training. After you complete one of the classes, send an email to Jason or my office then we have a record of the course that you took and that is all you need to do.

Mr. Kutlik stated I started the course then forgot about it.

Mr. Eckert stated I suggest you wrap that up and I think that would meet the spirit of the law.

B. Manager

i. Approval of Check Register

Ms. Baron moved to approve the check register. Ms. Hurst seconded the motion. The motion passed on the following roll call vote.
Ms. Hurst yes.
Ms. Miller yes.
Mr. Shaikh yes.
Mr. Kutlik yes.
Ms. Baron yes.

ii. Balance Sheet and Income Statement

A copy of the financials was included in the agenda package.

C. Field Manager’s Report

Mr. Wright reviewed the field management report, copy of which was included in the agenda package.

D. Amenity Manager’s Report

The Board and staff discussed the details of the movie night and what they could do in addition for any future event.

SIXTH ORDER OF BUSINESS

Supervisor’s Requests

There being no comments, the next item followed.

SEVENTH ORDER OF BUSINESS


Next Meeting Date

The next meeting is scheduled for March 19, 2025.

EIGHTH ORDER OF BUSINESS

Adjournment

Ms. Hurst moved to adjourn the meeting and Ms. Baron seconded the motion. The motion passed on the following roll call vote.
Ms. Hurst yes.
Ms. Miller yes.
Mr. Shaikh yes.
Mr. Kutlik yes.
Ms. Baron yes.


Secretary/Assistant Secretary


Chairman/Vice Chairman